

Request for Decision

Title	Consolidated Contract Award Report – February 26 – March 17, 2025
Proposed Motion	That Council receive the Consolidated Contract Award Report - February 26 – March 17, 2025 as information.
Administrative Recommendation	Administration recommends that Council receive the Consolidated Contract Award Report as information.
Previous Council / Committee Direction	<u>November 19, 2024 Budget Council Meeting</u> Motion 364/24: That Council approve the 2025 Operating and Capital Budgets as amended by motions passed at the November 19, 2024, Council Budget Meeting.
Report	<u>Background Information</u> <ul style="list-style-type: none"> Beginning February 2025 - Contract Award Memos for awards over \$500,000 within the approved budget are prepared and distributed to Council as notification prior to award. The following Contract Award Memos over \$500,000 were presented to Council via email between February 26 and March 19, 2025. <ul style="list-style-type: none"> Capital Projects, and/ or Annual Programs: <ol style="list-style-type: none"> 2025-008 “Mineral Oil Supply” <ul style="list-style-type: none"> Tender Lowest Bid Awarded Vendors: Petra Products Ltd. Estimate Contract Value: \$567,000.00 2025-011 Range Road 232 Reconstruction <ul style="list-style-type: none"> Evaluative Bid Process Awarded Vendor: Knelsen Sand & Gravel Ltd. Contract Value \$1,287,518.74 2024-208 Bridge File 774 (Township Road 552) Replacement <ul style="list-style-type: none"> Evaluative Bid Process Awarded Vendor: Terrapro Inc. Contract Value \$666,383.26

- Multi Year Programs, Master Service Agreements, and/ or Preferred Supplier Agreements:
- 1. 2024-173 “Bridge Program Engineering Services”
 - Evaluation – Preferred Supplier Agreement (3 year)
 - Scope #1 Operations and Maintenance
 - Scope #2 Capital Projects
 - Awarded Vendors:
 - Primary: Scope #1 and #2 (as needed): MPA Engineering Ltd.
 - Secondary: Scope #2 (as needed): WSP Canada Inc.
 - Secondary: Scope #3 (as needed): ABMK Engineering
 - Scope #1: 3 Year Estimated Budgeted Value: \$240,000
 - Scope #2: The capital program allocates approximately \$2 Million annually for the Bridge program. Last year, the engineering services breakout under this program spent approximately \$400,000.
- 2. 2024-017 “Asphaltic Patching” – Contract Extension – Year 2
 - extension for year two
 - Evaluative – Preferred Supplier Agreement
 - Awarded Vendors: Breycon Construction Ltd. & O’Hanlon Paving Ltd.
 - Two Year Potential Total Program Value \$650,000
- 3. 2024-005 “Dust Suppression” – Contract Extension – Year 2
 - March 17, 2025 - Tender
 - Awarded Vendor: Kortech Calcium Services Ltd.
 - Two Year Total Contract Value \$727,750.

External Communication

- Construction related Contract Awards, prior to construction startup:
 - Construction signage will be placed.
 - Project notification will be provided to impacted residents.

Relevant Policy/Legislation/Practices

- Procurement Policy:
 - Sec 5.1: The CAO, or Delegated Authority, can procure and enter into agreements for goods, services, and/or construction projects with Procurement Values of up to \$500,000 (CAD) provided they are within the Budget.
 - Sec. 5.2: The CAO will present all awards with Procurement Values greater than \$500,000 (CAD) to Council for information prior to award.
- Delegation of Authority Procedure:
 - Schedule A: The Mayor and CAO are the signing authorities for purchase and lease agreements, including award of procurement contracts and credit applications over \$500,000.

Implication of Administrative Recommendation	<u>Strategic Alignment</u> Planned Growth – The awarding of these contracts is consistent with <i>reliable and effective operations and infrastructure</i> . Operational Excellence – The awarding of these contracts is consistent with <i>quality cost-effective service delivery and asset management</i> . <u>Organizational</u> The awarding of these contracts will ensure that work is being performed quickly in support of safe and accessible infrastructure and services to County residents, thus reducing organizational risk. <u>Financial</u> Only projects and programs falling within the approved budget are presented on the Consolidated Contract Award Report. Any contract awards over \$500,000 exceeding the approved budget must be presented to Council in a separate RFD.
Alternatives Considered	Council could decide to remove funding and contracts may be cancelled.
Implications of Alternatives	<u>Strategic Alignment</u> Planned Growth – Not awarding the contract would be inconsistent with this strategic objective. Operational Excellence – Not awarding the contract would be inconsistent with this strategic objective. <u>Organizational:</u> By not awarding these contracts, Sturgeon County may have to revise capital plans in assessment of impacts to taking into consideration overall transportation networks, increasing organizational risk, and quality and estimated future condition of any assets involved in the delivery of work. <u>Financial:</u> Not awarding this contract would only temporarily defer the required work and risk increased costs in the future.
Follow up Action	1. Execution of contracts. (CAO Office, Q1 2025). 2. Resident notification on construction awards (Transportation & Engineering Services, Q2 2025)
Attachment(s)	1. None
Report Reviewed by:	Bréda Cormack, Manager, Procurement Services Andrew Hayes, General Manager, Financial Services and Chief Financial Officer Travis Peter, Chief Administrative Officer

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>