

Request for Decision

Title	Subregional Negotiating Committee Member Appointments
Proposed Motion	<ol style="list-style-type: none"> 1. That Council revise the membership of the Intermunicipal Negotiating Task Force to include Mayor Hnatiw, Deputy Mayor Stang, and Councillor Toms. 2. That Council appoint Mayor Hnatiw, Deputy Mayor Stang, and Councillor Toms to the Sturgeon County – Town of Legal Intermunicipal Committee.
Administrative Recommendation	Administration recommends that Council authorize the appointment of Mayor Hnatiw, Deputy Mayor Stang, and Councillor Toms to the Intermunicipal Negotiating Task Force and the Sturgeon County – Town of Legal Intermunicipal Committee.
Previous Council / Committee Direction	<p><u>March 23, 2021 Regular Council Meeting</u> Motion 173/21: That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Legal from funding received under the 2021 Significant Growth Revenue Policy - Community Building Priority and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.</p> <p>Motion 162/21: That Council give third reading of Bylaw 1542/21 (Sturgeon County – Town of Legal Intermunicipal Collaboration Framework).</p> <p><u>July 9, 2018 Regular Council Meeting</u> Motion 211/18: That Council approve the Intermunicipal Negotiating Task Force Terms of Reference as presented.</p>
Report	<p><u>Background Information</u> Intermunicipal Negotiating Task Force</p> <ul style="list-style-type: none"> • The Intermunicipal Negotiating Task Force (INTF) was established in 2018 with the purpose of considering matters related to Intermunicipal Collaboration Frameworks (ICFs) and Intermunicipal Development Plans (IDPs) between Sturgeon County and its neighbouring municipalities, to share information, and to provide specific direction to the negotiators. • The INTF consists of 3 Sturgeon County Council members. At the October 24, 2023 Council Organizational Meeting, Council appointed Mayor Hnatiw, Councillor McLennan, and Councillor Toms to the INTF.

- As the near-term focus of the INTF includes negotiations with the Town of Legal, and in accordance with the Board and Committee Appointments Policy, Mayor Hnatiw recommends that the INTF membership be revised to remove Councillor McLennan and add Deputy Mayor Stang.

Sturgeon County – Town of Legal Intermunicipal Committee

- Sturgeon County and the Town of Legal have had an Intermunicipal Collaboration Framework (ICF) in place since 2021 (see Attachment 1).
- The Town of Legal recently triggered a process detailed in the Sturgeon County – Town of Legal ICF to request capital funding for the Town's arena and curling rink modernization project.
- The funding request process is outlined in the ICF (under Section 6), which involves setting up an Intermunicipal Committee (IC). The IC, a council committee, is responsible for evaluating steps to determine funding eligibility using a "gated approach".
 - Membership of the IC includes three members from each municipal council.
 - The IC convenes as needed to formulate recommendations. However, ultimate decisions regarding strategic direction, cooperative efforts impacting the municipal partners, and outcomes of the gated approach process are made by the respective Councils.
 - Meetings of the IC can be called by either municipality through written request, advising the reason for the meeting and providing options for meeting dates.
- In accordance with the Board and Committee Appointments Policy, Mayor Hnatiw has recommended that she, Deputy Mayor Stang, and Councillor Toms be appointed to the IC.
 - Deputy Mayor Stang is the area Councillor and has considerable knowledge and experience with the Town of Legal.
 - Mayor Hnatiw and Councillor Toms have participated in the past negotiations related to the ICF and recreation service agreements.
 - All three recommended Council members also recently participated in an information session related to the Legal arena and curling rink modernization project.
- Now that Sturgeon County has received written notification that the Town of Legal wishes to trigger the gated approach, an IC meeting must be held within 90 calendar days of their letter being received (i.e., by mid-May 2024).

	<ul style="list-style-type: none"> Sturgeon County and the Town of Legal currently have a recreation service agreement in place until December 31, 2025. <p><u>Intermunicipal Collaboration Frameworks (ICF)</u></p> <ul style="list-style-type: none"> In accordance with Part 17.2 of the <i>Municipal Government Act</i>, Sturgeon County must have ICFs in place with each of its neighbouring municipalities (<i>exception</i>: ICFs are not required with municipalities that are in the same Growth Management Board, like the Edmonton Metropolitan Region Board). The County has 10 active ICFs. ICFs reinforce existing collaboration and formalize a process for municipalities to work together. <p><u>External Communication</u> None.</p> <p><u>Relevant Policy/Legislation/Practices</u></p> <ul style="list-style-type: none"> <i>Municipal Government Act</i>, Part 17.2 – Intermunicipal Collaboration Sturgeon County – Town of Legal ICF (Bylaw 1542/21) Sturgeon County Board and Committee Appointments Policy
Implication of Administrative Recommendation	<p><u>Strategic Alignment</u> Collaborative Governance – Although mandated, intermunicipal collaboration on local issues and opportunities helps foster improved communication and cooperation between municipalities.</p> <p><u>Organizational</u> The operational capacity of Administration and Council is moderately affected by the demands of intermunicipal meetings, such as providing background information/recommendations, preparing materials, attending, and documenting minutes. <i>Noting</i>: The County is obligated under contract to undertake some of this work.</p> <p><u>Financial</u> The establishment of the IC does require additional funding.</p>
Alternatives Considered	Council could decide to appoint different member(s) of Council to the INTF and/or IC.
Implications of Alternatives	<p><u>Strategic Alignment</u> None.</p> <p><u>Organizational</u> Choosing Council members other than those recommended by the Mayor will require additional time and capacity requirements for those selected.</p> <p><u>Financial</u> None.</p>

Follow up Action	1. Notify the Town of Legal which members of Sturgeon County Council have been appointed to the IC (Mayor's Office, February 2024).
Attachment(s)	1. Sturgeon County – Town of Legal Intermunicipal Collaboration Framework
Report Reviewed by:	Jennifer Lavallee, Director, Communications and Strategic Services Reegan McCullough, County Commissioner – CAO

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>