

BYLAW 1636/24
COUNCIL REMUNERATION TASK FORCE
STURGEON COUNTY, ALBERTA

A BYLAW OF STURGEON COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE COUNCIL REMUNERATION TASK FORCE AS A COUNCIL COMMITTEE

WHEREAS, section 145 of the *Municipal Government Act*, RSA. 2000 c. M-26 (the Act), and amendments thereto provides that a council may pass bylaws in relation to the establishment and functions of council committees as well as procedures to be followed by council committees;

AND WHEREAS, the Council of Sturgeon County considers it appropriate to establish the Council Remuneration Task Force as a council committee to provide recommendations on the remuneration of Sturgeon County's Mayor and Councillors;

NOW THEREFORE, the Council of Sturgeon County, in the Province of Alberta, duly assembled, enacts as follows:

1. Title

- 1.1. This Bylaw may be referred to as the "Council Remuneration Task Force Bylaw".

2. Purpose

- 2.1. The purpose of this Bylaw is to establish the mandate, membership, and functions of the Council Remuneration Task Force.

3. Definitions

- 3.1. In this Bylaw, words have the meanings set out in the *Municipal Government Act*, the Procedure Bylaw, and the Council Committees Bylaw. In addition:
- (a) "Final Report" means the written report presented by the Task Force to Council which includes advice and recommendations from the Task Force to Council;
 - (b) "Councillor's Family" means the Mayor or Councillor's spouse or adult interdependent partner, children, parents, or spouse or adult interdependent partner's parents; and
 - (c) "Task Force" means the Council Remuneration Task Force established by this Bylaw.

4. Establishment and Mandate

- 4.1. The Council Remuneration Task Force is established as a Council committee.
- 4.2. The mandate of the Task Force is to:
- (a) Make recommendations to Council on appropriate compensation for the Mayor and Councillors, including salary, benefits, pensions, allowances, and any other form of compensation; and

- (b) Provide recommendations on revisions to the County's policies related to Council remuneration.

5. Terms of Reference

- 5.1. The provisions of the Council Committees Bylaw and Procedure Bylaw apply to the Task Force unless otherwise noted.
- 5.2. In order to fulfill its mandate, the Task Force shall consider:
 - (a) Compensation that would attract a diverse range of candidates to the roles of Mayor and Councillor;
 - (b) The responsibilities, accountabilities, and time commitment required of the Mayor and Councillors;
 - (c) Alignment with other comparable municipalities;
 - (d) The current and anticipated economic environment; and
 - (e) Alignment with policies related to compensation for Sturgeon County employees.
- 5.3. The Task Force may conduct whatever research it deems necessary to enable it to make recommendations to Council. As part of its research, the Task Force may seek input from the Mayor and Councillors.
- 5.4. The Task Force may invite subject matter experts to attend any meeting of the Task Force, on an as-needed basis.
- 5.5. The Task Force must present its Final Report to Council no later than September 1, 2024. The Task Force's recommendations are not binding upon Council.

6. Membership

- 6.1. The Task Force shall be comprised of five Public Members who meet the eligibility requirements of an elector pursuant to the *Local Authorities Election Act*, R.S.A. 2000 c. L-21 as amended.
- 6.2. The following persons are not eligible to be appointed as Members:
 - (a) The current Mayor and Councillors;
 - (b) Members of a Councillor's Family; and
 - (c) Current County employees.
- 6.3. The Mayor is not an ex-officio Member of the Task Force.

6.4. When appointing Members, Council shall select persons with education, skills, and/or experience in the following areas:

- (a) Financial services;
- (b) Business and economics;
- (c) Labour and employment relations;
- (d) Accounting;
- (e) Community service; and
- (f) Other similar public service roles.

6.5. Members shall serve until the Task Force's Final Report has been presented to Council.

6.6. Members shall be entitled to remuneration in accordance with the Board and Committee Public Member Remuneration Policy.

6.7. Members shall be subject to the Board and Committee Public Member Code of Conduct Bylaw.

7. Expiry

7.1. This Bylaw is repealed upon the presentation of the Task Force's Final Report to Council.

8. Effective Date and Severability

8.1. This Bylaw shall come into force and take effect on the date that it is passed.

8.2. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

Read a first time this 16th day of January, 2024

Read a second time this ____ day of _____, 2024

Read a third time this ____ day of _____, 2024

Alanna Hnatiw
MAYOR

Reegan McCullough
COUNTY COMMISSIONER (CAO)

DATE SIGNED