

Request for Decision

Title	Appointment of Deputy Mayor – November 1, 2023 – April 30, 2024
Proposed Motions	That Council appoint Councillor _____ as Deputy Mayor for the period of November 1, 2023 to April 30, 2024.
Administrative Recommendation	Administration recommends that Council elect and subsequently appoint by resolution one member of Council to serve as Deputy Mayor. Once the appointment is made, the Chief Administrative Officer will swear in the Deputy Mayor-Elect for a term to begin on November 1, 2023.
Previous Council / Committee Direction	<u>July 18, 2023 Regular Council Meeting</u> Motion 281/23: That Council give third reading of Bylaw 1630/23.
Report	<u>Background Information</u> • Section 152(1) of the <i>Municipal Government Act</i> (MGA) requires that Council appoint one or more Councillors as Deputy Mayor so that only one Councillor holds the office at any one time, and so that the office is filled at all times. • Section 163.1 of Sturgeon County's consolidated Procedure Bylaw 1301/13 (the Procedure Bylaw) states that semi-annually, Council shall, by secret ballot, elect the Deputy Mayor for a 6-month term. • Section 163.2 of the Procedure Bylaw states that the term of office for Deputy Mayor shall take effect on November 1 and May 1 of each year, except for the year of a Municipal Election, when the term of office takes effect the day of the inaugural Organizational Meeting. • Section 156 of the MGA requires that the official oath be taken prior to a person carrying out any power, duty, or function assigned to the position of Deputy Mayor. <u>External Communication</u> • None. <u>Relevant Policy/Legislation/Practices</u> • <i>Municipal Government Act</i>, sections 152(1) and 156. • Procedure Bylaw 1301/13, sections 163.1 and 163.2

Implication of Administrative Recommendation	<u>Strategic Alignment</u> Collaborative Governance – Appointing a Deputy Mayor ensures Sturgeon County’s compliance with the MGA. <u>Organizational</u> In the absence of the Mayor, the Deputy Mayor is required to perform the duties of Mayor. <u>Financial</u> There are appropriate funds in the budget for the additional remuneration that the Deputy Mayor receives in accordance with the Elected Official Remuneration Policy.
Alternatives Considered	None.
Implications of Alternatives	<u>Strategic Alignment</u> N/A <u>Organizational</u> N/A <u>Financial</u> N/A
Follow up Action	1. Swear the Deputy Mayor-Elect in as Deputy Mayor for a term to take effect on November 1, 2023 (CAO, October 2023).
Attachment(s)	None.
Report Reviewed by:	Jesse Sopko, General Manager, Corporate Services Reegan McCullough, County Commissioner – CAO

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation	☐	☐	☒
Modern broadband and digital capabilities	☐	☐	☒
Low cost, minimal red-tape regulations	☐	☐	☒
Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning	☐	☐	☒
Thriving Communities			
Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient	☐	☐	☒
Engaging cultural, historical, and civic amenities; strong community identity and pride	☐	☐	☒
Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life	☐	☐	☒
Environmental Stewardship			
Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities	☐	☐	☒
Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems	☐	☐	☒
Sustainable development; partnerships with industry and others to drive emission reductions	☐	☐	☒
Collaborative Governance			
Predictable and stable external relationships; volunteer partnerships	☐	☐	☒
Meaningful connections with Indigenous communities	☐	☐	☒
Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale	☐	☒	☐
Respectful and informed debate; clear and supportive governance processes	☐	☒	☐
Operational Excellence			
Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership	☐	☐	☒
Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability	☐	☐	☒
Future focused thinking to proactively respond to emerging opportunities and challenges	☐	☐	☒
Alternative revenue generation and service delivery models integrated strategic and business planning	☐	☐	☒