

## Request for Decision

<b>Title</b>	<b>Contract Award - Gravel Road Improvements Project</b>
<b>Proposed Motion</b>	That Council award the contract for the Gravel Road Improvements project to Doblanko Contracting Ltd. at a contract price of \$1,568,638.05 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
<b>Administrative Recommendation</b>	Administration recommends that Council award the contract for the Gravel Road Improvements project to Doblanko Contracting Ltd., as the lowest compliant bidder and reference checks.
<b>Previous Council / Committee Direction</b>	<u>December 13, 2022 Regular Council Meeting</u> Motion 482/22: That Council approve the 2023-2025 Capital Budgets in the amounts of \$35,701,907 for 2023, \$42,114,975 for 2024, and \$38,639,232 for 2025 as referenced in Attachment 3: Capital Funding and Project Listing.
<b>Report</b>	<u>Background Information</u> <ul style="list-style-type: none"> <li>• The Gravel Road Improvement Project is an annual budgeted program.</li> <li>• The scope of work consists of shoulder pulling, stabilization, drainage improvements and brushing as applicable.</li> <li>• 18.4 kilometers of road improvement work was tendered and broken out into five bundles, with one or more project sites per bundle (see Attachment 1). <ul style="list-style-type: none"> <li>○ Bundle A <ul style="list-style-type: none"> <li>- RR 240 North of Twp Rd 582 (0.55km)</li> <li>- RR 213 North of Hwy 644 (0.20km)</li> <li>- RR 213 North of Twp Rd 572 (0.15km)</li> </ul> </li> <li>○ Bundle B <ul style="list-style-type: none"> <li>- Twp Rd 544 - Hwy 44 - RR 270 (1.6km)</li> </ul> </li> <li>○ Bundle C <ul style="list-style-type: none"> <li>- Twp Rd 552 @ RR 263 &amp; Hwy 44 (0.50km)</li> <li>- RR 264 South of Hwy 633 (0.80km)</li> <li>- Twp Rd 540A- East of RR 261 (0.50km)</li> <li>- RR 260 - 500m North of Hwy 37 (0.50km)</li> <li>- Twp Rd 540 - RR 264 - Hwy 44 (1.6km)</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Bundle D <ul style="list-style-type: none"> <li>- Twp Rd 564 - RR 230 - RR 231 (1.60km)</li> <li>- Twp Rd 572- RR 230 - RR 231 (1.60km)</li> </ul> </li> <li>○ Bundle E <ul style="list-style-type: none"> <li>- Twp Rd 564- RR 251 - RR 252 (1.60km)</li> <li>- Twp Rd 564- RR 252 - Hwy 2 (1.60km)</li> <li>- RR 260 Twp Rd 571 - Hwy 651 (3.2km)</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>● As part of the tender evaluation, Bundle B was reviewed and removed from the scope of work being recommended for award.</li> </ul> <p><u>External Communication</u></p> <p><b>Tendering</b></p> <ul style="list-style-type: none"> <li>● Tender for the Gravel Road Improvement project was posted on Alberta Purchasing Connection (“APC”) and Bids and Tenders on May 23, 2023, and closed on June 16, 2023.</li> <li>● Three (3) bids were received for the five Bundles.</li> <li>● With the deletion of Bundle B, remaining bids for the other bundles ranged from \$1,568,638.05 to \$2,440,908.11 (excluding GST) (see Attachment 2).</li> <li>● Administration reviewed the received tenders for compliance with the tender specifications.</li> </ul> <p><b>Communications</b></p> <ul style="list-style-type: none"> <li>● Following the contract award and prior to construction startup, resident notification letters will be sent to all affected residents.</li> </ul> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p>Procurement Policy</p> <ul style="list-style-type: none"> <li>● Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements.</li> <li>● Sturgeon County’s standard for communicating competitive procurement opportunities is through the APC.</li> <li>● Purchases exceeding \$500,000 are to be ratified at the following Council Meeting.</li> <li>● The Chief Administrative Officer is the signing authority for all construction or capital contracts over \$500,000.</li> </ul>
<b>Implication of Administrative Recommendation</b>	<p><u>Strategic Alignment:</u></p> <p><b>Planned Growth</b> – The awarding of this contract is consistent with the provision of <i>Reliable and effective infrastructure</i>.</p> <p><b>Operational Excellence</b> – The awarding of this contract is consistent with the delivery of <i>Quality cost-effective service delivery; asset management and performance measurement</i>.</p>

	<p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>The awarding of this contract will increase the performance of each of these road segments, particularly following inclement weather events.</li> <li>The awarding of this contract will reduce the maintenance requirements of this road segment, thereby freeing up additional capacity to maintain Sturgeon County's service commitment to operational excellence.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>The total funding required for this project is estimated at \$1,780,501.86, and there is \$2,091,000.00 in available funds.</li> </ul> <p><b>Estimated Costs</b></p> <table> <tr> <td>Construction</td><td>\$1,568,638.05</td></tr> <tr> <td>Engineering</td><td>\$50,000.00</td></tr> <tr> <td>Contingency (10%)</td><td>\$161,863.81</td></tr> <tr> <td><b>Total Funding Requirement</b></td><td><b>\$1,780,501.86</b></td></tr> </table> <p><b>2023-2025 Multi-Year Capital Budget Council Approval</b></p> <table> <tr> <td>LRP Stabilization/Selective Grading</td><td>\$1,250,000.00</td></tr> <tr> <td>Gravel Road Stabilization</td><td>\$841,000.00</td></tr> <tr> <td><b>Total Available Funds</b></td><td><b>\$2,091,000.00</b></td></tr> </table>	Construction	\$1,568,638.05	Engineering	\$50,000.00	Contingency (10%)	\$161,863.81	<b>Total Funding Requirement</b>	<b>\$1,780,501.86</b>	LRP Stabilization/Selective Grading	\$1,250,000.00	Gravel Road Stabilization	\$841,000.00	<b>Total Available Funds</b>	<b>\$2,091,000.00</b>
Construction	\$1,568,638.05														
Engineering	\$50,000.00														
Contingency (10%)	\$161,863.81														
<b>Total Funding Requirement</b>	<b>\$1,780,501.86</b>														
LRP Stabilization/Selective Grading	\$1,250,000.00														
Gravel Road Stabilization	\$841,000.00														
<b>Total Available Funds</b>	<b>\$2,091,000.00</b>														
<b>Alternatives Considered</b>	Council could decide not to award the contract at this time.														
<b>Implications of Alternatives</b>	<p><u>Strategic Alignment:</u></p> <p><b>Planned Growth</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><b>Operational Excellence</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>By not awarding the contract, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>Not awarding this contract would only temporarily defer the required capital renewal cost for these assets.</li> </ul>														
<b>Follow up Action</b>	<ol style="list-style-type: none"> <li>Execute the contract with Doblanko Contracting Inc. (CAO Office, Q3 2023).</li> <li>Send notification letters to impacted residents (Transportation &amp; Engineering Services, Q3 2023).</li> </ol>														
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>Attachment 1: Location Map</li> <li>Attachment 2: Tender Summary</li> </ol>														

---

<b>Report Reviewed by:</b>	Gary Mayhew, Director, Transportation & Engineering Services
	Scott MacDougall, Chief Operating Officer – COO
	Reegan McCullough, County Commissioner – CAO

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>