

## Request for Decision

<b>Title</b>	<b>Bylaw 1631/23 - Bylaw Enforcement Officer Technical Amendments – First Reading</b>
<b>Proposed Motion</b>	That Council give first reading of Bylaw 1631/23.
<b>Administrative Recommendation</b>	Administration recommends that Council give first reading of Bylaw 1631/23, to allow for the proposed amendments to proceed to a Public Hearing to receive feedback from affected parties.
<b>Previous Council / Committee Direction</b>	<p><u>March 14, 2023 Regular Council Meeting</u> Motion 066/23: That Council give third reading of Bylaw 1616/23.</p> <p><u>August 24, 2021 Regular Council Meeting</u> Motion 418/21: That Council give third reading of Bylaw 1558/21.</p> <p><u>August 25, 2020 Regular Council Meeting</u> Motion 388/20: That Council give third reading of Bylaw 1433/19 as amended.</p> <p><u>July 10, 2017 Regular Council Meeting</u> Motion 351/17: That Council give third reading to Bylaw 1385/17, Land Use Bylaw.</p>
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>Through Budget 2023, Council supported the recruitment of a new Development Compliance Officer position, to bolster the County's ability to support residents, proactively enforce key development interests (resource extraction, agritourism, etc.), and uphold safety/aesthetics within the community.</li> <li>A review was undertaken regarding enforcement provisions and powers within several of the relevant Sturgeon County bylaws that the Development Compliance Officer is expected to enforce.</li> <li>The review identified several minor amendments to the Land Use Bylaw, Community Standards Bylaw, Civic Addressing Bylaw, and Surface Drainage Bylaw that should be processed to ensure maximum efficiency. The proposed amendments are provided in Attachment 1.</li> </ul>

	<ul style="list-style-type: none"> <li>While Municipal Violation Tags (tickets) already existed within most of the four bylaws, specific penalties attributed to them were not included.</li> <li>The proposed amendments include clarifying that the Bylaw Enforcement Officer may enforce the above bylaws, and issue municipal violation tags.</li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>Administration will ensure public notification and advertising for the public hearing are completed in accordance with relevant legislation and County processes.</li> </ul> <p><u>Relevant Policy/Legislation/Practices</u></p> <ul style="list-style-type: none"> <li>Section 7(i) of the <i>Municipal Government Act</i> (MGA) allows Council to authorize enforcement of bylaws</li> <li>Land Use Bylaw 1385/17</li> <li>Community Standards Bylaw 1433/19</li> <li>Civic Addressing Bylaw 1616/23</li> <li>Surface Drainage Bylaw 1558/21</li> </ul>
<b>Implication of Administrative Recommendation</b>	<p><u>Strategic Alignment</u></p> <p><b>Operational Excellence</b> – Updates clarify the responsibilities of the Bylaw Enforcement Officer designation and allow flexibility in issuing Municipal Violation Tags instead of only using Provincial Violation Tickets.</p> <p><u>Organizational</u></p> <p>Clarifying provisions within the four bylaws allows the Bylaw Enforcement Officer the ability to handle penalties independently without requiring the assistance of other Peace Officers.</p> <p><u>Financial</u></p> <p>The municipality collects 100% of Municipal Violation Tag penalty revenue compared to approximately 60% of a Provincial Violation Ticket revenue.</p>
<b>Alternatives Considered</b>	Council could defeat the Bylaw at first reading.
<b>Implications of Alternatives</b>	<p><u>Strategic Alignment</u></p> <p><b>Operational Excellence</b> – Officers would rely on Provincial Violation Tickets or referrals to Peace Officers to enforce penalties.</p> <p><u>Organizational</u></p> <p>Administration would be required to use multiple enforcement/peace officers to handle the same case work, resulting in lost efficiency.</p> <p><u>Financial</u></p> <p>None.</p>
<b>Follow up Action</b>	1. Schedule a Public Hearing prior to second reading of the Bylaw (Planning & Development Services, September 2023).

<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. Attachment 1: Bylaw 1631/23</li> <li>2. Attachment 2: Bylaw 1385/17 – Redline with changes from 1631/23</li> <li>3. Attachment 3: Bylaw 1433/19 – Community Standards Bylaw</li> <li>4. Attachment 4: Bylaw 1616/23 – Civic Addressing Bylaw</li> <li>5. Attachment 5: Bylaw 1558/21 – Surface Drainage Bylaw</li> </ol>
<b>Report Reviewed by:</b>	<p>Bonnie McInnis, Manager, Planning &amp; Development Services</p> <p>Travis Peter, General Manager, Development &amp; Strategic Services</p> <p>Reegan McCullough, County Commissioner – CAO</p>

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>