

## Request for Decision

<b>Title</b>	<b>Contract Award - Rehabilitation of Range Road 220, Juniper Hills Subdivision, and Waterdale Park Drainage Improvements Project</b>
<b>Proposed Motion</b>	That Council award the contract for the Rehabilitation of Range Road 220, Juniper Hills Subdivision, and Waterdale Park Drainage Improvements Project (2023-085) to Allied Paving Co. Ltd. at a contract price of \$6,987,927.30 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
<b>Administrative Recommendation</b>	Administration recommends that Council award the contract for the Rehabilitation of Range Road 220, Juniper Hills Subdivision, and Waterdale Park Drainage Improvements Project to Allied Paving Co. Ltd., as the lowest compliant bidder. Reference checks have been completed as well as a clarification meeting to confirm the proposed work execution plan including timelines and capacity.
<b>Previous Council / Committee Direction</b>	<u>December 13, 2022 Regular Council Meeting</u> Motion 482/22: That Council approve the 2023-2025 Capital Budgets in the amounts of \$35,701,907 for 2023, \$42,114,975 for 2024, and \$38,639,232 for 2025 as referenced in Attachment 3: Capital Funding and Project Listing.
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• The rehabilitation of Range Road 220 from Township Road 570 to north of Juniper Drive, approximately 2.4 km, consists of widening and paving the existing gravel road surface to meet the County’s design standards for paved roads.</li> <li>• The work includes regrading, culvert replacements, base preparation, paving, and fence removal and reinstallation.</li> <li>• Juniper Hills Subdivision work (1.9 km) consists of regrading, culvert replacements, base preparation, and paving.</li> <li>• The Waterdale Park Subdivision drainage improvement work consists of construction of a stormwater management facility, regrading of ditches, and replacement of culverts.</li> </ul> <p><u>External Communication</u></p> <p><b>Tendering</b></p> <ul style="list-style-type: none"> <li>• The tender for the Rehabilitation of Range Road 220, Juniper Subdivision, and Waterdale Park Drainage Improvements Project was</li> </ul>

posted on Alberta Purchasing Connection (APC) and Bids and Tenders on April 14, 2023, and closed on May 29, 2023.

- Ten (10) bids were received, ranging from \$6,987,927.30 to \$8,636,348.90 (excluding GST).
- Administration reviewed the received tenders for compliance with the tender specifications.
- Administration recommends that Council award contract for the Rehabilitation of Range Road 220, Juniper Subdivision, and Waterdale Park Drainage Improvements Project to Allied Paving Co. Ltd., as the lowest compliant bidder.

#### **Communications**

- Following the contract award and prior to construction startup, a project identification sign will be placed.
- Notifications will be delivered to all affected residents.

#### Relevant Policy/Legislation/Practices

##### Procurement Policy

- Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements.
- Sturgeon County's standard for communicating competitive procurement opportunities is through the APC.
- Purchases exceeding \$500,000 are to be ratified at the following Council Meeting.
- The Chief Administrative Officer is the signing authority for all construction or capital contracts over \$500,000.

#### **Implication of Administrative Recommendation**

##### Strategic Alignment

**Planned Growth** – The awarding of this contract is consistent with the provision of *Reliable and effective infrastructure*.

**Operational Excellence** – The awarding of this contract is consistent with the delivery of *Quality cost-effective service delivery; asset management and performance measurement*.

##### Organizational:

- Completion of this work will reduce the maintenance requirements of this road segment, thereby freeing up additional capacity to maintain Sturgeon County's service commitment to operational excellence.

##### Financial:

- The estimated total cost to complete the Rehabilitation of Range Road 220, Juniper Subdivision, and Waterdale Park Drainage Improvements Project is \$7,862,720.03.

##### **Estimated Costs**

Construction less Site Occ	\$6,747,927.30
Engineering	400,000.00

	Contingency (10%)	714,792.73
	<b>Total Funding Requirement</b>	<b>\$7,862,720.03</b>
<b>2023-2025 Multi-Year Capital Budget Council Approval</b>		
	Range Road 220 Budget	\$7,200,000.00
	Waterdale Park Drainage Improvements	800,000.00
	Engineering	\$71,378.00
	<b>Total Available Funds</b>	<b>\$8,071,378.00</b>

<b>Alternatives Considered</b>	Council could decide not to award the contract at this time.
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<b>Implications of Alternatives</b>	<p><u>Strategic Alignment:</u>  <b>Planned Growth</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><b>Operational Excellence</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>By not awarding the contract, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>Not awarding this contract would only temporarily defer the required capital renewal cost for these assets.</li> </ul>
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<b>Follow up Action</b>	<ol style="list-style-type: none"> <li>Execute the contract with Allied Paving Co. Ltd. (CAO Office, Q2 2023).</li> <li>Send project notification letters to impacted residents (Transportation &amp; Engineering Services, Q2 2023).</li> <li>Place project information signs (Transportation &amp; Engineering Services, Q2 2023).</li> </ol>
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<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>Attachment 1: Tender Bid Results</li> <li>Attachment 2: Location Map</li> </ol>
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<b>Report Reviewed by:</b>	<p>Gary Mayhew, Director, Transportation &amp; Engineering Services</p> <p>Scott MacDougall, Chief Operating Officer – COO</p> <p>Reegan McCullough, County Commissioner – CAO</p>
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## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>