

## Request for Decision

<b>Title</b>	<b>Contract Award - Carbondale Road Realignment</b>
<b>Proposed Motion</b>	That Council award contract for the Carbondale Road Realignment (2023-068) project to TBL Construction Ltd. at a contract price of \$1,315,385.25 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
<b>Administrative Recommendation</b>	Administration recommends that Council award contract for the Carbondale Road Realignment (2023-068) project to TBL Construction Ltd. as the lowest compliant bidder.
<b>Previous Council / Committee Direction</b>	<u>December 13, 2022 Regular Council Meeting</u> Motion 482/22: That Council approve the 2023-2025 Capital Budgets in the amounts of \$35,701,907 for 2023, \$42,114,975 for 2024, and \$38,639,232 for 2025 as referenced in Attachment 3: Capital Funding and Project Listing.
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• The 2023 Carbondale Road Realignment contract consists of: <ul style="list-style-type: none"> <li>- Realignment of Carbondale Road (Township Road 552) from 250m west of Range Road 244 to approximately 650m east of the intersection.</li> <li>- The scope of work includes 900m of drainage channel construction, common excavation, channel excavation, subgrade preparation, culvert removal and installation, granular base course, and asphalt.</li> </ul> </li> </ul> <p><u>External Communication</u></p> <p><b>Tendering</b></p> <ul style="list-style-type: none"> <li>• Tender for the Carbondale Road Realignment project was posted on Alberta Purchasing Connection (“APC”) on April 3, 2023, and closed on May 10, 2023.</li> <li>• Seven (7) bids were received ranging from \$1,315,385.25 to \$2,366,406.28.</li> <li>• After reviewing the received tenders, Administration recommends that Sturgeon County award the contract for the Carbondale Road Realignment project to TBL Construction Ltd. as the lowest compliant bidder.</li> </ul>

**Communications**

- Following the contract award and prior to construction startup:
  - Notifications will be mailed to all affected residents.
  - Construction signage will be placed.

Relevant Policy/Legislation/Practices

Procurement Policy

- Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements.
- Sturgeon County’s standard for communicating competitive procurement opportunities is through the APC.
- Purchases exceeding \$500,000 are to be ratified at the following Council Meeting.
- The Chief Administrative Officer is the signing authority for all construction or capital contracts over \$500,000.

**Implication of Administrative Recommendation**

Strategic Alignment

**Planned Growth** – The awarding of this contract is consistent with the provision of *Reliable and effective infrastructure*.

**Operational Excellence** – The awarding of this contract is consistent with the delivery of *Quality cost-effective service delivery; asset management and performance measurement*.

Organizational:

- The awarding of this contract will reduce the maintenance requirements of this road segment, thereby freeing up additional capacity to maintain Sturgeon County’s service commitment to operational excellence.

Financial:

- The estimated total cost to complete the Carbondale Road Realignment is \$1,407,323.78.

**Estimated Costs**

Construction less Site Occupancy	\$1,179,385.25
Engineering	\$100,000.00
Contingency 10%	\$127,938.53
<b>Total Funding Requirement</b>	<b>\$1,407,323.78</b>

**2023-2025 Multi-Year Capital Budget Council Approval**

Road Rehabilitation Program	\$363,000.00
Carbondale Road – Realignment Project	\$382,757.00
Capital Drainage Budget	\$700,000.00
<b>Total Available Funds</b>	<b>\$1,445,757.00</b>

<b>Alternatives Considered</b>	Council could decide not to award the contract at this time.
<b>Implications of Alternatives</b>	<p><u>Strategic Alignment:</u></p> <p><b>Planned Growth</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><b>Operational Excellence</b> – Not awarding the contract would be inconsistent with this strategic objective.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>By not awarding the contract, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>Not awarding this contract would only temporarily defer the required capital renewal cost for these assets.</li> </ul>
<b>Follow up Action</b>	<ol style="list-style-type: none"> <li>Execute the contract with TBL Construction Ltd. (CAO Office, Q2 2023).</li> <li>Send project notification letters to impacted residents (Transportation &amp; Engineering Services, Q2 2023).</li> <li>Place project information signs (Transportation &amp; Engineering Services, Q2 2023).</li> </ol>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>Attachment 1: Location Map</li> <li>Attachment 2: Tender Bid Results</li> </ol>
<b>Report Reviewed by:</b>	<p>Gary Mayhew, Director, Transportation &amp; Engineering Services</p> <p>Scott MacDougall, Chief Operating Officer – COO</p> <p>Reegan McCullough, County Commissioner – CAO</p>

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>