

## Request for Decision

<b>Title</b>	<b>Enforcement Services Agreement with the Summer Village of Sandy Beach</b>
<b>Proposed Motion</b>	That Council direct Administration enter into an Enforcement Services Agreement with the Summer Village of Sandy Beach.
<b>Administrative Recommendation</b>	Administration recommends that Council authorize Administration to enter into an Enforcement Agreement with the Summer Village of Sandy Beach as provided in Attachment 1 of this Request for Decision.
<b>Previous Council / Committee Direction</b>	None.
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>The Summer Village of Sandy Beach is a community of 278 residents, located on Highway 642 bordering Sturgeon County and Alexander First Nation.</li> <li>In January 2023, Sturgeon County Administration was contacted by the Summer Village of Sandy Beach's Administration regarding the provision of enforcement services.</li> <li>The Summer Village of Sandy Beach indicated that contracted bylaw services were in place, but that due to the loss of their bylaw officer, they were suddenly left without bylaw services.</li> <li>The Summer Village of Sandy Beach's observation is that, with the County already providing fire services to the municipality, there may be an opportunity to enter into an enforcement services agreement.</li> <li>It was felt that a "fee for service" model would work best, and given the limited number of hours being requested, there would be no impact to services being provided within the County.</li> <li>This agreement does not include the services of the County Animal Control Officer, and as such, issues of this nature will be addressed by Peace Officers.</li> <li>Confirmation with Alberta Solicitor General Department, Peace Officer Program was done to ensure there no restrictions that prevent the</li> </ul>

	<p>County entering into such an agreement with the Summer Village of Sandy Beach. Peace Officers' current delegations and authorities will apply the same in the Summer Village of Sandy Beach as they do in the County.</p> <ul style="list-style-type: none"> <li>The Summer Village of Sandy Beach Council reviewed and endorsed the agreement at their April 20, 2023 Council meeting.</li> </ul> <p><u>Agreement Considerations:</u></p> <ul style="list-style-type: none"> <li>A one-year term from June 1, 2023, to June 1, 2024, with two one-year options for extension upon mutual agreement of the County and the Summer Village of Sandy Beach.</li> <li>The agreement provides the Summer Village of Sandy Beach with 150 hours of Enforcement Services for \$17,988.00 annually.</li> <li>Commuting time from the County to and from the Summer Village of Sandy Beach will be included in the 150 hours and will be recorded as 15 minutes for each direction.</li> <li>Any additional hours above the agreed 150 hours will be billed at a rate of time and a half and will be subject to the County's ability to schedule additional hours.</li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>Announcement of the new agreement will be communicated through both the Summer Village of Sandy Beach and County communication channels including website and social media.</li> </ul> <p><u>Relevant Policy/Legislation/Practices</u></p> <ul style="list-style-type: none"> <li><i>Municipal Government Act</i>, RSA 2000, c.M-26</li> <li>Sturgeon County Peace Officer Handbook</li> <li>Guidelines and Policies as set out by Alberta Solicitor General's Department</li> <li>Village of Sandy Beach Village Bylaws</li> </ul>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment</u></p> <p><b>Collaborative Governance</b> – Sturgeon County delivers a high-level of Enforcement Services, and this approach enables ongoing partnership with neighbouring municipalities to deliver services efficiently and effectively.</p> <p><u>Organizational:</u></p> <p>The agreement allows for discretion in scheduling and organizational impacts are manageable.</p> <p><u>Financial:</u></p> <p>The agreement is a fee for service model with the Village of Sandy Beach being invoiced when services are provided. This will enable overall cost effectiveness for both parties and will ensure a high-level enforcement service to both parties.</p>

<b>Alternatives Considered</b>	Council could choose not to endorse the agreement and direct staff to re-visit the agreement.
<b>Implications of Alternatives</b>	<p><u>Strategic Alignment:</u> This direction may not promote a regional approach in building relationships with neighbouring municipalities in need of support to their residents.</p> <p><u>Organizational:</u> The hours being provided by County Peace Officers to the Summer Village of Sandy Beach would be applied to enforcement throughout the County.</p> <p><u>Financial:</u> Loss of revenue from payment of services would occur; however, the returning hours worked in the County would likely generate revenue that could cover this loss.</p>
<b>Follow up Action</b>	<ol style="list-style-type: none"> <li>1. Obtain signatures from those designated in the agreement (Community Services, May 2023).</li> <li>2. Advise staff of the new agreement and schedule hours of service accordingly (Community Services, May 2023).</li> </ol>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. Attachment 1: Enforcement Services Agreement Summer Village of Sandy Beach</li> </ol>
<b>Report Reviewed by:</b>	<p>Pat Mahoney, Manager, Protective Services/Fire Chief</p> <p>Chris Wells, Director, Community Services</p> <p>Reegan McCullough, County Commissioner – CAO</p>

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>