



## **Regular Council Meeting Minutes**

**May 9, 2023, 9:00 a.m.**

**Council Chambers and Through Electronic Communications**

**Sturgeon County Centre**

**9613-100 Street, Morinville, Alberta**

**Members Present:**

Mayor Alanna Hnatiw  
Dan Derouin, Councillor - Division 1  
Kristin Toms, Councillor - Division 2  
Matthew McLennan, Councillor - Division 3  
Neal Comeau, Councillor - Division 4  
Deanna Stang, Councillor - Division 5  
Jason Berry, Councillor - Division 6

**Administration Present:**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, General Manager, Corporate Services  
Travis Peter, General Manager, Development & Strategic Services  
Chris Wells, Director, Community Services  
Gary Mayhew, Director, Transportation & Engineering Services  
Luis Delgado, Manager, Assessment Services  
Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services  
Bonnie McInnis, Manager, Planning & Development Services  
Sabrina Duquette, Manager, Corporate Finance & Treasury  
Jackie Sargent, Manager, Corporate Communications  
Max Adu-Safo, Program Supervisor, Transportation Services  
Martyn Bell, Program Lead, Current Planning  
Rachel Davies, Senior Planning Officer, Long Range & Environmental Planning  
Rebecca Schapansky, Planning & Subdivision Officer  
Trenna Benesocky, Chief of Staff  
Pam Livingston, Integrated Performance Advisor  
Charlene Cyr, Access & Privacy Officer  
Dianne Mason, Legislative Officer  
Melodie Steele, Legislative Officer

## **1. CALL TO ORDER AND RELATED BUSINESS**

### **1.1 CALL TO ORDER**

Mayor Hnatiw called the May 9, 2023 Regular Council Meeting to order at 9:04 a.m. and acknowledged that Council meets on Treaty 6 territory, the traditional homelands of Alexander and Michel First Nations, as well as the Métis Nation of Alberta's Region 4.

We are all Treaty People; we love and cherish this place we call home and the land that provides for us. A place where our families, friends, and other relations live and grow. We commit ourselves to continually becoming better Treaty people so that this place and those we love continue to thrive as long as the sun shines, the grass grows, and the rivers flow.

Mayor Hnatiw proclaimed May 8 - 12, 2023 Economic Development Week in Sturgeon County.

### **1.2 ADOPTION OF AGENDA**

#### **Motion 165/23**

**Moved by** K. Toms

That Council adopt the May 9, 2023 Regular Council Meeting Agenda as presented as amended with the addition of: Item 6.13 Endorsement of Councillor Comeau's Nomination to the Federation of Canadian Municipalities Board of Directors; Item 7.2 Closed Session – Intergovernmental Matter; and Item 9.1 Notice of Motion – Public Relations Corporate Sponsorship.

**Carried Unanimously**

## **2. CONSENT AGENDA**

### **2.1 May 9, 2023 Consent Agenda Report**

#### **Motion 166/23**

**Moved by** D. Stang

That Council adopt the April 20, 2023 Regular Council Meeting Minutes as presented;

That Council adopt the April 25, 2023 Regular Council Meeting Minutes as presented;

That Council appoint Nakysta Van Hecke, Natalie Kieser, and Nicole Drager as municipal inspectors under the Alberta Agricultural Pests Act and the Alberta Weed Control Act; and

That Council appoint Erin McAdam, Stacy Berry, and Krysanne Carlson as additional Agricultural Fieldmen under the Alberta Agricultural Service Board Act.

**Carried Unanimously**

**3. ADOPTION OF MINUTES**

**3.1 April 20, 2023 Regular Council Meeting Minutes**

Motion approved on consent agenda.

**3.2 April 25, 2023 Regular Council Meeting Minutes**

Motion approved on consent agenda.

**4. PUBLIC PRESENTATIONS**

**4.1 9:05 a.m. Resident Presentation Regarding County Road Project Concerns**

Presented by Larry Schindle on behalf of Calvin Verbeek, Property Owner.

**Motion 167/23**

**Moved by** M. McLennan

That Council refer the resident presentation regarding concerns about County road projects to Administration to present information and a recommendation at a future Council Meeting.

**Carried Unanimously**

**6. BUSINESS**

**6.1 Appointment of Agricultural Inspectors**

Motion approved on consent agenda.

**6.2 Appointment of Agricultural Fieldmen**

Motion approved on consent agenda.

**6.3 Bylaw 1607/22 - Resource Extraction Amendments to Land Use Bylaw 1385/17**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 168/23**

**Moved by** N. Comeau

That Council direct Administration to amend Bylaw 1607/22 to reflect, within the Resource Extraction district, a split setback based on commodity type being 400m from single and multi-lot residences for sand, gravel, and clay operations, and 800m from single and multi-lot residences for silica sand operations.

For (5): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against (2): M. McLennan, and J. Berry

**Carried**

**Motion 169/23**

**Moved by** N. Comeau

That Council direct Administration to prepare a policy for Council's consideration that provides additional guidance on resource extraction activities in proximity to Livestock Operations, recognizing the protection of agriculture as a primary land use in Sturgeon County, subject to the approval of Bylaw 1607/22 and prior to it coming into force.

**Carried Unanimously**

The meeting was recessed at 10:32 a.m.

The meeting was reconvened at 10:39 a.m. with all those members of Council previously listed in attendance.

**6.4 Bylaw 1619/23 - Amendment to Bylaw 1555/21 - Sturgeon Valley South Area Structure Plan - Outline Plan Requirement - Second and Third Readings**

Presented by Bonnie McInnis, Manager; and Martyn Bell, Program Lead, Current Planning; Planning & Development Services.

**Motion 170/23**

**Moved by** D. Derouin

That Council give second reading of Bylaw 1619/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry  
Against (1): M. McLennan

**Carried**

**Motion 171/23**

**Moved by** D. Derouin

That Council give third reading of Bylaw 1619/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry  
Against (1): M. McLennan

**Carried**

**6.5 Bylaw 1609/23 - Amendment to Land Use Bylaw 1385/17 - Sturgeon Valley South Land Use Districts - Second and Third Readings**

Presented by Bonnie McInnis, Manager; and Martyn Bell, Program Lead, Current Planning; Planning & Development Services.

The meeting was recessed at 11:23 a.m.

The meeting was reconvened at 11:30 a.m. with all those members of Council previously listed in attendance.

**Motion 172/23**

**Moved by** K. Toms

That Council lay agenda item 6.5 on the table.

**Carried Unanimously**

The meeting was recessed at 11:31 a.m.

The meeting was reconvened at 12:19 p.m. with all those members of Council previously listed in attendance.

**6.7 Bylaw 1626/23 - Road Closure Bylaw - Area 'A' Plan 232 0067**

Presented by Jesse Sopko, General Manager, Corporate Services; and Gary Mayhew, Director, Transportation & Engineering Services.

**Motion 173/23**

**Moved by** M. McLennan

That Council direct Administration to schedule a second Public Hearing for Bylaw 1626/13 at the June 13, 2023 Regular Council Meeting.

**Carried Unanimously**

**6.8 Contract Award - 2023 Pavement Preservation Program - Mill and Fill**

Presented by Gary Mayhew, Director, Transportation & Engineering Services and Max Adu-Safo, Program Supervisor, Transportation Services.

**Motion 174/23**

**Moved by** K. Toms

That Council award the contract for the 2023 Pavement Preservation Program – Mill and Fill to St. Albert Parking Lot Maintenance Ltd. at a contract price of \$1,164,326.75 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Carried Unanimously**

**6.9 Contract Award - Township Road 570 Rehabilitation Project - Highway 44 to East of the Alcomdale Hamlet Access**

Presented by Gary Mayhew, Director, Transportation & Engineering Services; and Max Adu-Safo, Program Supervisor, Transportation Services.

**Motion 175/23**

**Moved by** N. Comeau

That Council award the contract for the Township Road 570 Rehabilitation Project from Highway 44 to East of the Alcomdale Hamlet access to Central Civil Solutions Inc. at a contract price of \$929,705.68 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Carried Unanimously**

**6.10 Contract Award - Bridge File 08369 (Bridge Culvert Replacement on Range Road 251 North of Highway 642)**

Presented by Gary Mayhew, Director, Transportation & Engineering Services; and Max Adu-Safo, Program Supervisor, Transportation Services.

**Motion 176/23**

**Moved by D. Stang**

That Council award the contract for Bridge File 08369, Bridge Culvert Replacement on Range Road 251 North of Highway 642 and other work tender (2023-066), to Avid Energy Services Inc. at a contract price of \$618,402.65 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Carried Unanimously**

The meeting was recessed at 12:51 p.m.

The meeting was reconvened at 1:31 p.m. with all those members of Council previously listed in attendance.

**5. PUBLIC HEARINGS**

**5.1 1:30 p.m. Public Hearing – Bylaw 1618/23 – Public Notification Bylaw**

Mayor Hnatiw opened the Public Hearing at 1:32 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1618/23 - Public Notification Bylaw.

Bylaw 1618/23 received first reading at the February 14, 2023 Regular Council Meeting.

The County is the applicant for this matter.

Jesse Sopko, General Manager, Corporate Services provided an overview of Bylaw 1618/23.

Bev Gaulin spoke in favour of Bylaw 1618/23.

No one spoke in opposition to Bylaw 1618/23.

Legislative Services confirmed there were no written submissions received after publication of the agenda.

Mayor Hnatiw closed the Public Hearing at 2:10 p.m.

**6. BUSINESS**

**6.5 Bylaw 1609/23 - Amendment to Land Use Bylaw 1385/17 - Sturgeon Valley South Land Use Districts - Second and Third Readings ...Cont'd.**

**Motion 177/23**

**Moved by** D. Stang

That Council take agenda item 6.5 from the table.

**Carried Unanimously**

**Motion 178/23**

**Moved by** K. Toms

That Council direct Administration to prepare amendments to Bylaw 1609/23 to allow for agricultural subdivision in accordance with the Residential Type 4 policies of the Municipal Development Plan and AG - Agriculture District subdivision regulations.

**Carried Unanimously**

**6.6 Bylaw 1628/23 - Amendment to Land Use Bylaw 1385/17 – Redistricting a Portion of NW-6-57-23-W4M (Lot 1, Block 1, Plan 1722474) from AG - Agriculture District to REC - Recreational District - First Reading**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 179/23**

**Moved by** D. Stang

That Council give first reading of Bylaw 1628/23.

**Carried Unanimously**

The meeting was recessed at 2:27 p.m.

The meeting was reconvened at 2:31 p.m. with all those members of Council previously listed in attendance.

**5. PUBLIC HEARINGS**

**5.2 2:30 p.m. Public Hearing - Bylaw 1621/23 - Amendment to Land Use Bylaw 1385/17 – Redistricting of a Portion of SW-28-54-27-W4M from AG – Agriculture District to RE - Resource Extraction District**

Mayor Hnatiw opened the Public Hearing at 2:31 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1621/23 - Amendment to Land Use Bylaw 1385/17 – Redistricting of a Portion of SW-28-54-27-W4M from AG – Agriculture District to RE - Resource Extraction District.

Bylaw 1621/23 received first reading at the March 28, 2023 Regular Council Meeting.

Bonnie McInnis, Manager; and Jonathan Heemskerk, Planning & Subdivision Officer, Planning & Development Services, provided an overview of Bylaw 1621/23.

The applicant, Dale Soetaert, Land Manager, Heidelberg Materials was in attendance to make a presentation regarding the Bylaw and to answer questions from Council.

Conard Hlady spoke at the Public Hearing but did not identify if he was in favour of or opposed to Bylaw 1621/23:

Andy Lopushinsky spoke in opposition to Bylaw 1621/23:

Legislative Services confirmed there were no written submissions received after publication of the agenda.

Mayor Hnatiw recessed the Public Hearing at 3:22 p.m. The hearing will resume at the May 23, 2023 Council Meeting.

**5.3 3:00 p.m. Public Hearing - Bylaw 1622/23 - Amendment to Land Use Bylaw 1385/17 – Redistricting of a Portion of N-27-54-27-W4M from AG - Agriculture District to RE - Resource Extraction District**

Mayor Hnatiw opened the Public Hearing at 3:23 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1622/23 - Amendment to Land Use Bylaw 1385/17 - Redistricting of a Portion of N-27-54-27-W4M from AG - Agriculture District to RE - Resource Extraction District.

Bylaw 1622/23 received first reading at the March 28, 2023 Regular Council Meeting.

Bonnie McInnis, Manager; and Rebecca Schapansky, Planning & Subdivision Officer, Planning & Development Services provided an overview of Bylaw 1622/23.

The applicant, Brock Helm, Land Manager, Lafarge Canada was in attendance to make a presentation regarding the Bylaw and to answer questions from Council.

There were no registered speakers.

Legislative Services confirmed there were no written submissions received after publication of the agenda.

Mayor Hnatiw recessed the Public Hearing at 3:55 p.m. The hearing will resume at the May 23, 2023 Regular Council Meeting.

The meeting was recessed at 3:55 p.m.

The meeting was reconvened at 4:02 p.m. with all those members of Council previously listed in attendance.



**6. BUSINESS**

**6.11 Bylaw 1629/23 - Debenture Bylaw for Estates Way from Park Road to Range Road 225 Reconstruction and Surfacing - First Reading**

Presented by Sabrina Duquette, Manager; and Jocelyn Pearce, Senior Treasury & Financial Analyst; Corporate Finance & Treasury.

**Motion 180/23**

**Moved by** J. Berry

That Council give first reading of Bylaw 1629/23.

**Carried Unanimously**

**6.12 Assessment Complaint Update - Roll 282000**

Presented by Luis Delgado, Manager, Assessment Services.

**Motion 181/23**

**Moved by** J. Berry

That Council endorse the filing of an assessment complaint with the Land and Property Rights Tribunal regarding the 2022 assessment of Roll 282000.

**Carried Unanimously**

**6.13 Endorsement of Councillor Comeau's Nomination to the Federation of Canadian Municipalities Board of Directors**

**Motion 182/23**

**Moved by** K. Toms

That Council endorse Councillor Comeau to stand for election on the Federation of Canadian Municipalities (FCM) Board of Directors for the period starting in May 2023 and ending in June 2024, and that Council assume all costs associated with Councillor Comeau attending FCM's Board of Directors meetings.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry  
Against (1): M. McLennan

**Carried**

**9. NOTICES OF MOTION**

**9.1 Notice of Motion - Public Relations Corporate Sponsorship**

Mayor Hnatiw gave notice that she will introduce the following motion at the May 23, 2023 Regular Council Meeting:

That Council direct Administration to prepare amendments to the Public Relations Policy that establishes criteria for how requests to Sturgeon County for sponsorship are to be budgeted for, considered, and acknowledged.

## **7. CLOSED SESSION**

### **7.1 CLOSED SESSION – Contractual Matter (Fire Service Agreement Update with the Town of Gibbons)**

#### **Motion 183/23**

**Moved by** K. Toms

That Council move to a closed session at 4:20 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Chris Wells, Director, Community Services.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough - County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Sabrina Duquette, Manager, Corporate Finance & Treasury; Jackie Sargent, Manager, Corporate Communications; Pam Livingston, Integrated Performance Advisor; Dianne Mason, Legislative Officer; and Melodie Steele, Legislative Officer.

#### **Motion 184/23**

**Moved by** D. Derouin

That Council move out of the closed session at 4:34 p.m.

**Carried Unanimously**

#### **Motion 185/23**

**Moved by** D. Derouin

That Council direct Administration to take action as identified in the confidential Request for Decision of item 7.1 of the May 9, 2023 Council Meeting Agenda.

**Carried Unanimously**

**Motion 186/23**

**Moved by** D. Stang

That the Request for Decision and attachments of item 7.1 of the May 9, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**7.2 Closed Session - Intergovernmental Matter**

**Motion 187/23**

**Moved by** K. Toms

That Council move to a closed session at 4:35 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough - County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Chris Wells, Director, Community Services; Bonnie McInnis, Manager, Planning & Development Services; Sabrina Duquette, Manager, Corporate Finance & Treasury; Jackie Sargent, Manager, Corporate Communications; Rachel Davies, Senior Planning Officer, Long Range & Environmental Planning; Trena Benesocky, Chief of Staff; Pam Livingston, Integrated Performance Advisor; Dianne Mason, Legislative Officer; and Melodie Steele, Legislative Officer.

**Motion 188/23**

**Moved by** K. Toms

That Council move out of the closed session at 5:14 p.m.

**Carried Unanimously**

**Motion 189/23**

**Moved by** K. Toms

That Council direct Administration to take action as identified in the confidential enclosure of item 7.2 of the May 9, 2023 Council Meeting Agenda.

For (4): A. Hnatiw, D. Derouin, K. Toms, and D. Stang

Against (3): M. McLennan, N. Comeau, and J. Berry

**Carried**

**Motion 190/23**

**Moved by** K. Toms

That the Request for Decision and attachments of item 7.2 of the May 9, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**8. MAYOR AND COUNCIL**

There were no Mayor and Council items.

**10. ADJOURNMENT**

**Motion 191/23**

**Moved by** N. Comeau

That Council adjourn the May 9, 2023 Regular Council Meeting at 5:17 p.m.

**Carried Unanimously**

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Mayor

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County Commissioner (CAO)