



## **Regular Council Meeting Minutes**

**April 25, 2023, 9:00 a.m.**

**Council Chambers and Through Electronic Communications**

**Sturgeon County Centre**

**9613-100 Street, Morinville, Alberta**

Members Present: Dan Derouin, Councillor - Division 1 (Chair)  
Kristin Toms, Councillor - Division 2  
Matthew McLennan, Councillor - Division 3  
Neal Comeau, Councillor - Division 4  
Deanna Stang, Councillor - Division 5  
Jason Berry, Councillor - Division 6

Members Absent: Mayor Alanna Hnatiw

Administration Present: Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, General Manager, Corporate Services  
Travis Peter, General Manager, Development & Strategic Services  
Andrew Hayes, General Manager, Financial Services & Chief Financial Officer  
Gary Mayhew, Director, Transportation & Engineering Services  
Bonnie McInnis, Manager, Planning & Development Services  
Jackie Sargent, Manager, Corporate Communications  
Sabrina Duquette, Manager, Corporate Finance & Treasury  
Luis Delgado, Manager, Assessment Services  
Max Adu-Safo, Program Supervisor, Transportation Services  
Valerie Lawson, Senior Program Lead, Corporate Finance & Treasury  
Jonathan Heemskerk, Planning & Subdivision Officer  
Aimee Couturier, Executive Assistant, CFO & Financial Services Division  
Pam Livingston, Integrated Performance Advisor  
Charlene Cyr, Access & Privacy Officer  
Dianne Mason, Legislative Officer  
Melodie Steele, Legislative Officer

---

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1 CALL TO ORDER**

Deputy Mayor Derouin called the April 25, 2023 Regular Council Meeting to order at 9:01 a.m. and acknowledged that Council meets on Treaty 6 territory, the traditional homelands of Alexander and Michel First Nations, as well as the Métis Nation of Alberta's Region 4.

We are all Treaty People; we love and cherish this place we call home and the land that provides for us. A place where our families, friends, and other relations live and grow. We commit ourselves to continually becoming better Treaty people so that this place and those we love continue to thrive as long as the sun shines, the grass grows, and the rivers flow.

**1.2 ADOPTION OF AGENDA**

**Motion 149/23**

**Moved by** N. Comeau

That Council adopt the April 25, 2023 Regular Council Meeting Agenda as presented.

**Carried Unanimously**

**2. CONSENT AGENDA**

There were no consent agenda items.

**3. ADOPTION OF MINUTES**

**3.1 April 11, 2023 Regular Council Meeting Minutes**

**Motion 150/23**

**Moved by** K. Toms

That Council adopt the April 11, 2023 Regular Council Meeting Minutes as presented.

**Carried Unanimously**

**4. PUBLIC PRESENTATIONS**

There were no public presentations.

**5. PUBLIC HEARINGS**

There were no public hearings.

**6. BUSINESS**

**6.1 Request for Property Tax Cancellation Due to Fire Loss - Tax Roll 3716005**

Presented by Sabrina Duquette, Manager, Corporate Finance & Treasury.

**Motion 151/23**

**Moved by** D. Stang

That Council refund 2022 property taxes in the amount of \$2,074.84 for Tax Roll 3716005.

**Carried Unanimously**

**6.3 Bylaw 1627/23 – Amendment to Land Use Bylaw 1385/17 – Redistrict E½ NW-34-54-25-W4M from AG – Agriculture District to RVS – Recreational Vehicle Storage District – First Reading**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 152/23**

**Moved by** K. Toms

That Council give first reading of Bylaw 1627/23.

**Carried Unanimously**

**7. CLOSED SESSION**

**7.1 Closed Session - Assessment Complaints Update - Roll Numbers 282000 and 494000**

**Motion 153/23**

**Moved by** K. Toms

That Council move to a closed session at 9:22 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Luis Delgado, Manager, Assessment Services.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Jackie Sargent, Manager, Corporate Communications; Sabrina Duquette, Manager, Corporate Finance & Treasury; Charlene Cyr, Access & Privacy Officer; Melodie Steele, Legislative Officer; and Dianne Mason, Legislative Officer.

**Motion 154/23**

**Moved by** N. Comeau

That Council move out of the closed session at 9:43 a.m.

**Carried Unanimously**

**Motion 155/23**

**Moved by** J. Berry

That Council direct Administration to proceed as recommended by Administration in the confidential Request for Decision of item 7.1 of the April 25, 2023 Regular Council Meeting Agenda.

For (5): D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 156/23**

**Moved by** J. Berry

That the Request for Decision of item 7.1 of the April 25, 2023 Regular Council Agenda remain confidential in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

The meeting was recessed at 9:46 a.m.

The meeting was reconvened at 12:05 p.m. with all those members of Council previously listed in attendance.

**6.5 1:00 p.m. 2022 Audited Financial Statements**

Presented by Sabrina Duquette, Manager, Corporate Finance & Treasury; and Tahner Bowers, Senior Manager and Chris Cholak, Partner, MNP.

**Motion 157/23**

**Moved by** N. Comeau

That Council approve the transfer of the 2022 operating surplus in the amount of \$5,003,593 to the General Operating Reserve.

**Carried Unanimously**

**Motion 158/23**

**Moved by** N. Comeau

That Council approve the 2022 Annual Financial Statements as prepared by Administration and audited by the accounting firm of MNP.

**Carried Unanimously**

**6.2 Capital Funding Summary and Reallocations**

Presented by Sabrina Duquette, Manager, Corporate Finance & Treasury, and Scott MacDougall, Chief Operating Officer – COO.

**Motion 159/23**

**Moved by** K. Toms

That Council approve a reallocation of 2022 capital project savings in the amount of \$9,916,897 to the capital projects listed in Attachment 2 in the amount of \$6,691,125 and the reserves listed in Attachment 3 in the amount of \$3,225,772.

**Carried Unanimously**

**Motion 160/23**

**Moved by** K. Toms

That Council approve the reallocation of \$4,476,885 in funding from the 2024 Capital Budget to the 2023 Capital Budget for Range Road 220 – Township Road 570 to Redwater in the amount of \$4,200,000 and Bridge File 00889 (Township Road 564) in the amount of \$276,885.

**Carried Unanimously**

**Motion 161/23**

**Moved by** K. Toms

That Council uncommit funding for the Green & Inclusive Community Buildings Program capital project in the amount of \$400,000 for 2023 and \$400,000 for 2024.

**Carried Unanimously**

The meeting was recessed at 1:00 p.m.

The meeting was reconvened at 1:03 pm with all those members of Council previously listed in attendance.

**6.4 Sturgeon County Centre Cardiff Room and Front Entrance Upgrades**

Presented by Scott MacDougall, Chief Operating Officer – COO.

**Motion 162/23**

**Moved by** D. Stang

That Council approve the proposed renovation design and associated budget for the Sturgeon County Centre Cardiff Room and Front Reception.

For (5): D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 163/23**

**Moved by** D. Stang

That Council approve an increase to the Sturgeon County Centre Cardiff Room and Front Reception renovation budget in an amount not to exceed \$300,000 funded from the Community Building Priority Reserve.

For (5): D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**8. MAYOR AND COUNCIL**

There were no Mayor and Council items.

**9. NOTICES OF MOTION**

There were no notices of motion.

**10. ADJOURNMENT**

**Motion 164/23**

**Moved by** N. Comeau

That Council adjourn the April 25, 2023 Regular Council Meeting at 1:22 p.m.

**Carried Unanimously**

---

Mayor

---

County Commissioner (CAO)