



**Regular Council Meeting Minutes**

**April 11, 2023, 9:00 a.m.**

**Council Chambers and Through Electronic Communications  
Sturgeon County Centre, 9613-100 Street, Morinville, Alberta**

- Members Present:
- Mayor Alanna Hnatiw
  - Dan Derouin, Councillor - Division 1
  - Kristin Toms, Councillor - Division 2
  - Matthew McLennan, Councillor - Division 3
  - Neal Comeau, Councillor - Division 4
  - Deanna Stang, Councillor - Division 5
  - Jason Berry, Councillor - Division 6
- Administration Present:
- Reegan McCullough, County Commissioner - CAO
  - Scott MacDougall, Chief Operating Officer - COO
  - Jesse Sopko, General Manager, Corporate Services
  - Travis Peter, General Manager, Development & Strategic Services
  - Andrew Hayes, General Manager, Financial Services & Chief Financial Officer
  - Chris Wells, Director, Community Services
  - Gary Mayhew, Director, Transportation & Engineering Services
  - Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services
  - Bonnie McInnis, Manager, Planning & Development Services
  - Tim Osborne, Manager, Family & Community Support Services
  - Martyn Bell, Program Lead, Current Planning
  - Tyler McNab, Program Lead, Development & Safety Codes
  - Karolina Drabik, Open Spaces Lead
  - Marg Clark, Community Development Supervisor
  - Max Adu-Safo, Program Supervisor, Transportation Services
  - Dianne Mason, Legislative Officer
  - Charlene Cyr, Access & Privacy Officer
  - Melodie Steele, Legislative Officer

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**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1 CALL TO ORDER**

Mayor Hnatiw called the April 11, 2023 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 territory, the traditional homelands of Alexander and Michel First Nations, as well as the Métis Nation of Alberta's Region 4.

We are all Treaty People; we love and cherish this place we call home and the land that provides for us. A place where our families, friends, and other relations live and grow. We commit ourselves to continually becoming better Treaty people so that this place and those we love continue to thrive as long as the sun shines, the grass grows, and the rivers flow.

Mayor Hnatiw proclaimed April 16 - 22, 2023 as National Volunteer Week in Sturgeon County.

Mayor Hnatiw proclaimed April 24 - 28, 2023 as Hydrogen Week in Sturgeon County.

**1.2 ADOPTION OF AGENDA**

**Motion 114/23**

**Moved by** D. Stang

That Council adopt the April 11, 2023 Regular Council Meeting Agenda as presented.

**Carried Unanimously**

**2. CONSENT AGENDA**

There were no consent agenda items.

**3. ADOPTION OF MINUTES**

**3.1 March 28, 2023 Regular Council Meeting Minutes**

**Motion 115/23**

**Moved by** N. Comeau

That Council adopt the March 28, 2023 Regular Council Meeting Minutes as presented.

**Carried Unanimously**

**4. PUBLIC PRESENTATIONS**

There were no public presentations.

**6. BUSINESS**

**6.1 Scheduling of a Regular Council Meeting for Bylaw 1625/23 - 2023 Taxation Rates Bylaw**

Presented by Jesse Sopko, General Manager, Corporate Services.

**Motion 116/23**

**Moved by** K. Toms

That Council schedule a Regular Council Meeting on April 20, 2023 at 10:00 a.m. in Council Chambers to consider Bylaw 1625/23 – 2023 Taxation Rates Bylaw.

**Carried Unanimously**

**6.2 Bylaw 1607/22 - Resource Extraction Amendments to Land Use Bylaw 1385/17 and Bylaw 1608/22 - Repeal of the Calahoo-Villeneuve Sand and Gravel Extraction Area Structure Plan Bylaw 922/01 - Second and Third Readings**

Presented by Bonnie McInnis, Manager; and Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services.

**Motion 117/23**

**Moved by** N. Comeau

That Council table agenda item 6.2.

**Carried Unanimously**

The meeting was recessed at 10:14 a.m.

The meeting was reconvened at 10:26 a.m. with all those members of Council previously listed in attendance.

**7. CLOSED SESSION**

**7.1 CLOSED SESSION 10:30 a.m. - Intergovernmental Matter (Sandy Lake Wilderness Area Concept and Management Plan Engagement Options)**

**Motion 118/23**

**Moved by** K. Toms

That Council move to a closed session at 10:28 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Karolina Drabik, Open Spaces Lead.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Chris Wells, Director, Community Services; Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services; Charlene Cyr, Access & Privacy Officer; Melodie Steele, Legislative Officer; and Dianne Mason, Legislative Officer.

**Motion 119/23**

**Moved by** N. Comeau

That Council move out of the closed session at 10:58 a.m.

**Carried Unanimously**

**Motion 120/23**

**Moved by** D. Stang

That Council direct Administration to proceed as identified in Option 1 of the Request for Decision of item 7.1 of the April 11, 2023 Regular Council Meeting Agenda.

For (5): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against (2): M. McLennan, and J. Berry

**Carried**

**Motion 121/23**

**Moved by** D. Stang

That the Request for Decision and attachment of item 7.1 of the April 11, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

The meeting was recessed at 11:00 a.m.

The meeting was reconvened at 11:44 a.m. with all those members of Council previously listed in attendance.

**6. BUSINESS**

**6.3 Request to Waive Building Permit Fee Penalty Related to Approved Development Permit 305305-22-D0320**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 122/23**

**Moved by** D. Derouin

That Council refuse the request to waive double fee penalties in the amount of \$450 related to the existing accessory building approved as Development Permit 305305-22-D0320 on Lot 5, Block 2, Plan 772 0113.

For (2): N. Comeau, and D. Stang

Against (5): A. Hnatiw, D. Derouin, K. Toms, M. McLennan, and J. Berry

**Defeated**

**Motion 123/23**

**Moved by** M. McLennan

That Council waive double fee penalties related to the existing accessory building approved as Development Permit 305305-22-D0320 on Lot 5, Block 2, Plan 772 0113 in the amount of \$450.

For (6): A. Hnatiw, D. Derouin, K. Toms, M. McLennan, D. Stang, and J. Berry

Against (1): N. Comeau

**Carried**

**6.4 2023 Community Grant and Family & Community Support Services Grant Allocations**

Presented by Tim Osborne, Manager; and Marg Clark, Community Development Supervisor, Family & Community Support Services.

**Motion 124/23**

**Moved by** N. Comeau

That Council approve the Calahoo-Villeneuve Sand and Gravel Advisory Committee recommendation to award the 2023 Community Grants in the amount of \$375,382 to the community groups identified in Attachment 1, with \$358,822 funded from Community Enhancement Reserve A - ASP Group and \$16,560 from the 2023 operating budget.

**Carried Unanimously**

**Motion 125/23**

**Moved by** N. Comeau

That Council approve the Community Services Advisory Board recommendation to award the 2023 Community Grants in the amount of \$244,905 to the community groups identified in Attachment 2, with \$144,961.02 funded from Community Enhancement Reserve B - Recognized Community Groups, \$25,883.98 from Community Enhancement Reserve C - Reserves, and \$74,060 from the 2023 operating budget.

**Carried Unanimously**

**Motion 126/23**

**Moved by** N. Comeau

That Council approve the Community Services Advisory Board recommendation to fund the 2023 Family & Community Support Services Grants as identified in Attachment 3 in the amount of \$10,000 from the 2023 operating budget.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

The meeting was recessed at 12:15 p.m.

The meeting was reconvened at 1:05 p.m. with all those members of Council previously listed in attendance.

**5. PUBLIC HEARINGS**

**5.1 1:00 p.m. Public Hearing – Bylaw 1619/23 – Amendment to Bylaw 1555/21 – Sturgeon Valley South Area Structure Plan – Outline Plan Requirement**

Mayor Hnatiw opened the Public Hearing at 1:05 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1619/23 - Amendment to Bylaw 1555/21 – Sturgeon Valley South Area Structure Plan – Outline Plan Requirement.

Bylaw 1619/23 received first reading at the March 14, 2023 Regular Council Meeting.

Bonnie McInnis, Manager; and Martyn Bell, Program Lead, Current Planning, Planning & Development Services, provided an overview of Bylaw 1619/23.

The County is the applicant for this matter.

There were no registered speakers.

Legislative Services confirmed there were no written submissions received after publication of the agenda.

Mayor Hnatiw closed the Public Hearing at 1:13 p.m.

The meeting was recessed at 1:13 p.m.

The meeting was reconvened at 1:32 p.m. with all those members of Council previously listed in attendance.

**5.2 1:30 p.m. Public Hearing – Bylaw 1609/23 – Amendment to Land Use Bylaw 1385/17 – Sturgeon Valley South Area Structure Plan Land Use Districts**

Mayor Hnatiw opened the Public Hearing at 1:32 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1609/23 - Amendment to Land Use Bylaw 1385/17 – Sturgeon Valley South Area Structure Plan Land Use Districts.

Bylaw 1609/23 received first reading at the March 14, 2023 Regular Council Meeting.

Bonnie McInnis, Manager; Martyn Bell, Program Lead, Current Planning; and Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services, provided an overview of Bylaw 1609/23.

The County is the applicant for this matter.

The following individuals spoke in opposition to Bylaw 1609/23:

- Ken Pacholok

Written submissions were received after the publication of the agenda from the following individuals in favour of Bylaw 1609/23:

- Kalen Anderson & Blaydon Dibben, Urban Development Institute

Written submissions were received after the publication of the agenda from the following individuals in opposition to Bylaw 1609/23:

- Rob Pacholok
- Barbara Gerlach

Mayor Hnatiw closed the Public Hearing at 2:41 p.m.

**5.3 2:00 p.m. Public Hearing – Bylaw 1626/23 – Road Closure Bylaw – Area ‘A’ Plan 232 0067**

Mayor Hnatiw opened the Public Hearing at 2:42 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1626/23 - Road Closure Bylaw – Area ‘A’ Plan 232 0067.

Bylaw 1626/23 received first reading at the March 28, 2023 Regular Council Meeting.

Gary Mayhew, Director, Transportation & Engineering Services, and Max Adu-Safo, Program Supervisor, Transportation Services, provided an overview of Bylaw 1626/23.

The County is the applicant for this matter.

The following individuals spoke in favour of Bylaw 1626/23:

- Cody Gilbert

The following individuals spoke in opposition to Bylaw 1626/23:

- Glen Blaylock

The following individuals spoke but did not identify as being in favour or in opposition to Bylaw 1626/23:

- Bev Gaulin

Written submissions were received after the publication of the agenda from the following individuals in favour of Bylaw 1626/23:

- Cody Gilbert

Written submissions were received after the publication of the agenda from the following individuals in opposition to Bylaw 1626/23:

- Chancey & Karla Boddez
- Tricia & Darren Tansowny
- Richard & Patti Durocher

Written submissions were received after the publication of the agenda from the following individual who did not identify as being in favour or in opposition to Bylaw 1626/23:

- Kurt Blaylock

Mayor Hnatiw closed the Public Hearing at 3:30 p.m.

The meeting was recessed at 3:31 p.m.

The meeting was reconvened at 3:40 p.m. with all those members of Council previously listed in attendance.

## **6. BUSINESS**

### **6.5 Contract Award: 2023 Pavement Preservation - Micro Surfacing**

Presented by Gary Mayhew, Director, Transportation & Engineering Services, and Max Adu-Safo, Program Supervisor, Transportation Services.

#### **Motion 127/23**

**Moved by** D. Derouin

That Council award the contract for the 2023 Pavement Preservation Micro-Surfacing Program to West-Can Seal Coating Inc. at a contract price of \$699,053.25 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Carried Unanimously**



**6.6 2023 Subsidized Dust Suppression Program**

Presented by Gary Mayhew, Director, Transportation & Engineering Services, and Max Adu-Safo, Program Supervisor, Transportation Services.

**Motion 128/23**

**Moved by** D. Stang

That Council approve the 2023 fully subsidized dust suppression treatments in front of residences as identified in Attachment 1.

**Carried Unanimously**

**Motion 129/23**

**Moved by** D. Stang

That Council approve a subsidy of \$205 per residence for dust suppression treatments as identified in Attachment 2.

**Carried Unanimously**

**Motion 130/23**

**Moved by** D. Stang

That Council approve the locations identified in Attachment 3 as amended for fully subsidized dust suppression treatments in 2023, at an additional cost of \$20,060 to be funded from the General Operating Reserve.

**Carried Unanimously**

**6.7 Process for Appointing the Deputy Chief Elected Official (Deputy Mayor)**

Presented by Jesse Sopko, General Manager, Corporate Services.

**Motion 131/23**

**Moved by** D. Derouin

That Council direct Administration to prepare amendments to the Procedure Bylaw to change how the Deputy Chief Elected Official (Deputy Mayor) is appointed.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**6.2 Bylaw 1607/22 - Resource Extraction Amendments to Land Use Bylaw 1385/17 and Bylaw 1608/22 - Repeal of the Calahoo-Villeneuve Sand and Gravel Extraction Area Structure Plan Bylaw 922/01 - Second and Third Readings ...Cont'd.**

**Motion 132/23**

**Moved by** N. Comeau

That Council take agenda item 6.2 from the table.

**Carried Unanimously**

**Motion 133/23**

**Moved by** D. Stang

That Council postpone item 6.2 to the April 20, 2023 Regular Council Meeting.

For (5): A. Hnatiw, D. Derouin, K. Toms, D. Stang, and J. Berry

Against (2): M. McLennan, and N. Comeau

**Carried**

**8. MAYOR AND COUNCIL**

There were no Mayor and Council items.

**9. NOTICES OF MOTION**

There were no notices of motion.

**10. ADJOURNMENT**

**Motion 134/23**

**Moved by** N. Comeau

That Council adjourn the April 11, 2023 Regular Council Meeting at 5:23 p.m.

**Carried Unanimously**

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Mayor

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County Commissioner (CAO)