



## **Regular Council Meeting Minutes**

**March 14, 2023, 9:00 a.m.**

**Council Chambers and Through Electronic Communications**

**Sturgeon County Centre**

**9613-100 Street, Morinville, Alberta**

**Members Present:**

Mayor Alanna Hnatiw  
Dan Derouin, Councillor - Division 1  
Kristin Toms, Councillor - Division 2  
Matthew McLennan, Councillor - Division 3  
Neal Comeau, Councillor - Division 4  
Deanna Stang, Councillor - Division 5  
Jason Berry, Councillor - Division 6

**Administration Present:**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, General Manager, Corporate Services  
Travis Peter, General Manager, Development & Strategic Services  
Andrew Hayes, General Manager, Financial Services & Chief Financial Officer  
Gary Mayhew, Director, Transportation & Engineering Services  
Bonnie McInnis, Manager, Planning & Development Services  
Rob Schneider, Manager, Information Services  
Martyn Bell, Program Lead, Current Planning  
Tyler McNab, Program Lead, Development and Safety Codes  
Rebecca Schapansky, Planning & Subdivision Officer  
Max Adu-Safo, Program Supervisor, Transportation Services  
Richard Kirchner, Broadband Program Lead  
Arjen de Klerk, Program Lead, Land Management  
Charlene Cyr, Access & Privacy Officer  
Dianne Mason, Legislative Officer  
Melodie Steele, Legislative Officer

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1 CALL TO ORDER**

Mayor Hnatiw called the March 14, 2023 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 territory, the traditional homelands of Alexander and Michel First Nations, as well as the Métis Nation of Alberta's Region 4.

We are all Treaty People; we love and cherish this place we call home and the land that provides for us. A place where our families, friends, and other relations live and grow. We commit ourselves to continually becoming better Treaty people so that this place and those we love continue to thrive as long as the sun shines, the grass grows, and the rivers flow.

Mayor Hnatiw declared March 21, 2023 International Day for the Elimination of Racial Discrimination in Sturgeon County.

**1.2 ADOPTION OF AGENDA**

**Motion 059/23**

**Moved by** D. Stang

That Council adopt the March 14, 2023 Regular Council Meeting Agenda as presented.

**Carried Unanimously**

**2. CONSENT AGENDA**

There were no consent agenda items.

**3. ADOPTION OF MINUTES**

**3.1 February 28, 2023 Regular Council Meeting Minutes**

**Motion 060/23**

**Moved by** N. Comeau

That Council adopt the February 28, 2023 Regular Council Meeting Minutes as presented.

**Carried Unanimously**

**4. PUBLIC PRESENTATIONS**

There were no public presentations.

**6. BUSINESS**

**6.1 Bylaw 1610/23 - Amendment to Sturgeon Valley Core Area Structure Plan Bylaw 1557/21 - Sturgeon Valley Core Infill Policy Amendment - Second and Third Reading**

Presented by Bonnie McInnis, Manager; Martyn Bell, Program Lead; and Rebecca Shapansky, Planning & Subdivision Officer, Planning & Development Services.

**Motion 061/23**

**Moved by** K. Toms

That Council give second reading of Bylaw 1610/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 062/23**

**Moved by** K. Toms

That Council give third reading of Bylaw 1610/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

The meeting was recessed at 9:15 a.m.

The meeting was reconvened at 9:27 a.m. with all those members of Council previously listed in attendance.

**6.2 Bylaw 1613/23 - Amendment to Land Use Bylaw 1385/17 - R2 District Subdivision Regulations Amendment Bylaw - Second and Third Reading**

Presented by Bonnie McInnis, Manager; and Rebecca Schapansky, Planning & Subdivision Officer, Planning & Development Services.

**Motion 063/23**

**Moved by** N. Comeau

That Council give second reading of Bylaw 1613/23.

**Carried Unanimously**

**Motion 064/23**

**Moved by** N. Comeau

That Council give third reading of Bylaw 1613/23.

**Carried Unanimously**

**6.3 Bylaw 1616/23 - Civic Addressing Bylaw - Repeal and Replacement of Bylaw 825/97 - Second and Third Reading**

Presented by Bonnie McInnis, Manager; and Arjen de Klerk, Program Lead, Land Management, Planning & Development Services.

**Motion 065/23**

**Moved by** D. Stang

That Council give second reading of Bylaw 1616/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 066/23**

**Moved by** D. Stang

That Council give third reading of Bylaw 1616/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**6.4 Bylaw 1609/23 - Amendment to Land Use Bylaw 1385/17 - Sturgeon Valley Land Use Districts - First Reading**

Presented by Bonnie McInnis, Manager; Martyn Bell, Program Lead, Current Planning; and Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services.

**Motion 067/23**

**Moved by** D. Derouin

That Council give first reading of Bylaw 1609/23.

**Carried Unanimously**

**6.5 Bylaw 1619/23 - Amendment to Bylaw 1555/21 - Sturgeon Valley South Area Structure Plan - Neighbourhood Area Structure Plan Requirement - First Reading**

Presented by Bonnie McInnis, Manager; and Martyn Bell, Program Lead, Current Planning, Planning & Development Services.

**Motion 068/23**

**Moved by** K. Toms

That Council give first reading of Bylaw 1619/23.

**Carried Unanimously**

## **8. MAYOR AND COUNCIL**

### **8.1 Process for Appointing the Deputy Chief Elected Official (Mayor Hnatiw)**

Presented by Jesse Sopko, General Manager, Corporate Services.

#### **Motion 069/23**

**Moved by** D. Stang

That Council direct Administration to research the process that comparator municipalities use to appoint the deputy chief elected official and report back to Council by the April 11, 2023 Regular Council Meeting.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

### **8.2 2023 Federation of Canadian Municipalities (FCM) Conference Alberta Focused Reception (Councillor Comeau)**

Presented by Jesse Sopko, General Manager, Corporate Services.

#### **Motion 070/23**

**Moved by** N. Comeau

That Council approve up to a \$10,000 expenditure, within the existing 2023 operating budget, to fund Sturgeon County's contribution to a reception held during the 2023 Federation of Canadian Municipalities Conference where Alberta communities can inform and educate conference delegates about Alberta and further inter-provincial and national relationships.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

#### **Motion 071/23**

**Moved by** N. Comeau

That Council direct a letter to be sent to the Federal and Provincial Governments, rural municipalities in Alberta, and relevant industries to gauge support in hosting an Alberta reception at the 2023 Federation of Canadian Municipalities Conference where Alberta's rural municipalities can inform and educate conference delegates about Alberta and further inter-provincial and national relationships.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

The meeting was recessed at 10:41 a.m.

The meeting was reconvened at 10:52 a.m. with all those members of Council previously listed in attendance.

## **7. CLOSED SESSION**

### **7.1 Closed Session - Land Matter - Plan 2121031; Block 4; Lot 9**

#### **Motion 072/23**

**Moved by** K. Toms

That Council move to a closed session at 10:53 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by: Gary Mayhew, Director, Transportation & Engineering Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough - County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Max Adu-Safo, Program Supervisor, Transportation Services; Charlene Cyr, Access & Privacy Officer; Dianne Mason, Legislative Officer; and Melodie Steele, Legislative Officer.

#### **Motion 073/23**

**Moved by** N. Comeau

That Council move out of the closed session at 10:57 a.m.

**Carried Unanimously**

#### **Motion 074/23**

**Moved by** J. Berry

That Council direct Administration to take action as identified in the confidential Request for Decision of item 7.1 of the March 14, 2023 Regular Council Meeting Agenda.

**Carried Unanimously**

**Motion 075/23**

**Moved by J. Berry**

That the Request for Decision and attachments of item 7.1 of the March 14, 2023 Regular Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**7.2 11:00 a.m. Closed Session - Alberta Broadband Fund - Stream 1 Intake 1 (Service Available Challenges Program)**

**Motion 076/23**

**Moved by K. Toms**

That Council move to a closed session at 10:59 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by: Jesse Sopko, General Manager, Corporate Services; Rob Schneider, Manager, Information Services; and Richard Kirchner, Broadband Program Lead, Information Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough - County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Charlene Cyr, Access & Privacy Officer; Dianne Mason, Legislative Officer; and Melodie Steele, Legislative Officer.

**Motion 077/23**

**Moved by J. Berry**

That Council move out of the closed session at 11:20 a.m.

**Carried Unanimously**

**Motion 078/23**

**Moved by N. Comeau**

That Council direct Administration to take direction as identified in the confidential Request for Decision of item 7.2 of the March 14, 2023 Regular Council Meeting Agenda.

**Carried Unanimously**

**Motion 079/23**

**Moved by** N. Comeau

That the Request for Decision and attachments of item 7.2 of the March 14, 2023 Regular Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

The meeting was recessed at 11:22 a.m.

The meeting was reconvened at 1:01 p.m. with all those members of Council previously listed in attendance.

**5. PUBLIC HEARINGS**

**5.1 1:00 p.m. Public Hearing - Bylaw 1620/23 - Amendment to Land Use Bylaw 1385/17 - Creation of R7 Valley Transitional Residential District**

Mayor Hnatiw opened the Public Hearing at 1:01 p.m. and provided an overview of the Public Hearing Process.

The Public Hearing was held to hear any submissions for or against Bylaw 1620/23 - Amendment to Land Use Bylaw 1385/17 - Creation of R7 Valley Transitional Residential District.

Bylaw 1620/23 received first reading at the February 14, 2023 Regular Council Meeting.

The Public Hearing was recessed at 1:09 p.m.

The Public Hearing was reconvened at 1:14 p.m. with all those members of Council previously listed in attendance.

Bonnie McInnis, Manager; and Martyn Bell, Program Lead, Current Planning, Planning & Development Services, provided an overview of Bylaw 1620/23.

The County is the Applicant for this matter.

There were no registered speakers for the Public Hearing.

Legislative Services confirmed there were no written submissions received after the publication of the agenda.

Mayor Hnatiw closed the Public Hearing at 1:20 p.m.



**Motion 080/23**

**Moved by** K. Toms

That Council give second reading of Bylaw 1620/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 081/23**

**Moved by** K. Toms

That Council give third reading of Bylaw 1620/23.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**5.2 2:00 p.m. Public Hearing - Bylaw 1615/23 - Amendment to Land Use Bylaw 1385/17 - Redistricting of a Portion of NE 5-55-24-W4M from AG - Agriculture District to AG2 - Agriculture 2 District**

Mayor Hnatiw opened the Public Hearing at 2:01 p.m. and provided an overview of the Public Hearing process.

The Public Hearing was held to hear any submissions for or against Bylaw 1615/23 - Amendment to Land Use Bylaw 1385/17 - Redistricting a Portion of NE 5-55-24-W4M from AG – Agriculture District to AG2 – Agriculture 2 District.

Bylaw 1615/23 received first reading at the February 14, 2023 Regular Council Meeting.

Bonnie McInnis, Manager; Tyler McNab, Program Lead, Development & Safety Codes; and Rebecca Schapansky, Planning & Subdivision Officer, Planning & Development Services provided an overview of Bylaw 1615/23.

The Applicant, Shelley Takacs, was in attendance to make a verbal presentation and answer questions from Council.

Council took notice of a written submission from Maurice & Darlene Lowe in support of Bylaw 1615/23.

Mayor Hnatiw closed the Public Hearing at 2:29 p.m.

**9. NOTICES OF MOTION**

There were no notices of motion.

**10. ADJOURNMENT**

**Motion 082/23**

**Moved by** D. Stang

That Council adjourn the March 14, 2023 Regular Council Meeting at 2:29 p.m.

**Carried Unanimously**

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Mayor

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County Commissioner (CAO)