

Administrative Backgrounder

Notice of Motion

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| Title | Process for Appointing the Deputy Chief Elected Official (Mayor Hnatiw) |
| Purpose of Report | To provide information in response to Mayor Hnatiw’s notice of motion made at the February 28, 2023 Regular Council Meeting. |
| Proposed Motion(s) | That Council direct Administration to research the process that comparator municipalities use to appoint the deputy chief elected official and report back to Council by the April 11, 2023 Regular Council Meeting. |
| Previous Council / Committee Direction | None. |
| Background Information | <ul style="list-style-type: none"> • Section 152(1) of the <i>Municipal Government Act</i> (MGA) requires that Council appoint one or more Councillors as deputy chief elected official (Deputy Mayor) so that only one Councillor holds the office at any one time, and so that the office is filled at all times. • Section 61.3 of Sturgeon County’s Procedure Bylaw 1301/13 states that Council shall establish by resolution the roster for Deputy Mayor on a rotating basis. • By convention, Sturgeon County has adopted a rotating schedule so that each Councillor serves as Deputy Mayor for an equal amount of time over the 4-year Council term (8 months each). • If the motion for Administration to research the process that comparator municipalities use to appoint the deputy chief elected official is passed, proposed comparators include rural municipalities similar to Sturgeon County, including, but not limited to, Strathcona County, Leduc County, Parkland County, Rocky View County, County of Grande Prairie, Regional Municipality of Wood Buffalo, and Red Deer County. • To identify any differences in process, and to ensure Council has fulsome information and a range of options, Administration would also research the process urban municipalities use to appoint the deputy chief elected official. Comparators may |

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| | <p>include towns and cities in the Edmonton Metropolitan Region or other municipalities who have information readily available for comparison purposes.</p> <ul style="list-style-type: none"> Administration would present information at the April 11, 2023 Council meeting. Upon receiving this information, should Council wish to make changes to the process Sturgeon County uses to appoint the deputy chief elected official, further Council direction would be required. |
| Anticipated Human Resource Requirements | Approximately 15 hours of staff time would be required to obtain information from comparator municipalities and to summarize the information in a report to Council. |
| Anticipated Financial Resource Requirements | There would be no direct financial resource implications. |
| Strategic Alignment | Collaborative Governance – Respectful and informed debate; clear and supportive governance processes. |
| Attachment(s) | None. |
| Report Reviewed by: | <p>Jesse Sopko, General Manager, Corporate Services</p> <p>Reegan McCullough, County Commissioner - CAO</p> |