

Request for Decision

Title	Deputy Mayor Appointment and Swearing In
Proposed Motion	1. That Council appoint Councillor Dan Derouin as Deputy Mayor for the period of March 1, 2023 to October 31, 2023. 2. That Council appoint Councillor Matthew McLennan as a voting member of the Governance and Council Services Committee.
Administrative Recommendation	Administration recommends that Council appoint Councillor Derouin as Deputy Mayor. Once the appointment is made, the Chief Administrative Officer will swear in Councillor Derouin as Deputy Mayor effective March 1, 2023.
Previous Council / Committee Direction	<u>December 17, 2021 Regular Council Meeting</u> Motion 572/21: That Council approve the revised 2021 – 2025 Deputy Mayor Schedule as presented.
Report	<u>Background Information</u> • Section 152(1) of the <i>Municipal Government Act</i> (MGA) requires that Council appoint one or more Councillors as Deputy Mayor so that only one Councillor holds the office at any one time, and so that the office is filled at all times. • Section 61.3 of Sturgeon County's Procedure Bylaw 1301/13 states that Council shall establish by resolution the roster for Deputy Mayor on a rotating basis. • By convention, Sturgeon County has adopted a rotating schedule so that each Councillor serves as Deputy Mayor for an equal amount of time over the 4-year Council term (8 months each). • Council approved the revised Deputy Mayor Schedule at the December 17, 2021 Council Meeting (see Attachment 1), and Councillor Derouin is next on the schedule to be appointed as Deputy Mayor. • Section 156 of the MGA requires that the official oath be taken prior to a person carrying out any power, duty, or function assigned to the position of Deputy Mayor. • Section 6.3 of Governance and Council Services Committee Bylaw 1471/20 states that the Mayor, Deputy Mayor, and the Councillor who is next scheduled to be Deputy Mayor are voting members of the Committee. Councillor McLennan is next scheduled to be Deputy Mayor,

	and therefore Council is required to appoint him as a voting member of the Committee. <u>External Communication</u> - None. <u>Relevant Policy/Legislation/Practices</u> <i>Municipal Government Act</i>, sections 152(1) and 156. - Section 61.3 of Sturgeon County's Procedure Bylaw 1301/13 states that Council shall establish by resolution the roster for Deputy Mayor on a rotating basis. - Section 6.3 of Governance and Council Services Committee Bylaw 1471/20 states that the Mayor, Deputy Mayor, and the Councillor who is next scheduled to be Deputy Mayor are voting members of the Committee.
Implication of Administrative Recommendation	<u>Strategic Alignment</u> Collaborative Governance – Having a Deputy Mayor schedule and an active Deputy Mayor throughout the term of Council ensures the County's compliance with the MGA. <u>Organizational</u> In the absence of the Mayor, the Deputy Mayor is required to perform the duties of Mayor. <u>Financial</u> There are appropriate funds in the budget for the additional remuneration that the Deputy Mayor receives in accordance with the Elected Official Remuneration Policy.
Alternatives Considered	None.
Implications of Alternatives	<u>Strategic Alignment</u> N/A <u>Organizational</u> N/A <u>Financial</u> N/A
Follow up Action	1. Circulate the approved Deputy Mayor Schedule to Council and Administration (Legislative Services, March 2023).
Attachment(s)	1. Attachment 1: 2021 – 2025 Deputy Mayor Schedule
Report Reviewed by:	Jesse Sopko, General Manager, Corporate Services Reegan McCullough, County Commissioner – CAO

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation	☐	☐	☒
Modern broadband and digital capabilities	☐	☐	☒
Low cost, minimal red-tape regulations	☐	☐	☒
Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning	☐	☐	☒
Thriving Communities			
Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient	☐	☐	☒
Engaging cultural, historical, and civic amenities; strong community identity and pride	☐	☐	☒
Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life	☐	☐	☒
Environmental Stewardship			
Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities	☐	☐	☒
Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems	☐	☐	☒
Sustainable development; partnerships with industry and others to drive emission reductions	☐	☐	☒
Collaborative Governance			
Predictable and stable external relationships; volunteer partnerships	☐	☐	☒
Meaningful connections with Indigenous communities	☐	☐	☒
Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale	☐	☒	☐
Respectful and informed debate; clear and supportive governance processes	☐	☒	☐
Operational Excellence			
Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership	☐	☒	☐
Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability	☐	☐	☒
Future focused thinking to proactively respond to emerging opportunities and challenges	☐	☐	☒
Alternative revenue generation and service delivery models integrated strategic and business planning	☐	☐	☒