



**Regular Council Meeting Minutes  
February 14, 2023, 9:00 a.m.  
Council Chambers and Through Electronic Communications  
Sturgeon County Centre  
9613-100 Street, Morinville, Alberta**

**Members Present:**

Mayor Alanna Hnatiw  
Dan Derouin, Councillor - Division 1  
Kristin Toms, Councillor - Division 2  
Matthew McLennan, Councillor - Division 3  
Neal Comeau, Councillor - Division 4  
Deanna Stang, Councillor - Division 5  
Jason Berry, Councillor - Division 6

**Administration Present:**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, General Manager, Corporate Services  
Travis Peter, General Manager, Development & Strategic Services  
Andrew Hayes, General Manager, Financial Services & Chief Financial Officer  
Chris Wells, Director, Community Services  
Mark Morrissey, Director, Economic Innovation & Growth  
Gary Mayhew, Director, Transportation & Engineering Services  
Bonnie McInnis, Manager, Planning & Development Services  
Sabrina Duquette, Manager, Corporate Finance & Treasury  
Jeffrey Yanew, Manager, Utility & Waste Management Services  
Rob Schneider, Manager, Information Services  
Jackie Sargent, Manager, Corporate Communications  
Martyn Bell, Program Lead, Current Planning  
Tyler McNab, Program Lead, Development & Safety Codes  
Max Adu-Safo, Program Supervisor, Transportation Services  
Jocelyn Pearce, Senior Treasury & Financial Analyst  
Karolina Drabik, Open Spaces Lead  
Rebecca Schapansky, Planning & Subdivision Officer  
Jonathan Heemskerk, Planning & Subdivision Officer  
Charlene Cyr, Access & Privacy Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

Mayor Hnatiw presented the Queen Elizabeth II's Platinum Jubilee Medal to Dale Soetaert.

Mayor Hnatiw presented donations from the 2022 Mayor's Golf Tournament to Kaet Corbould, Board Chair, Military Family Resource Centre and Colleen Soetaert, West Sturgeon People Aging in Place.

## **1. CALL TO ORDER AND RELATED BUSINESS**

### **1.1 CALL TO ORDER**

Mayor Hnatiw called the February 14, 2023 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 territory, the traditional homelands of Alexander and Michel First Nations, as well as the Métis Nation of Alberta's Region 4.

We are all Treaty People; we love and cherish this place we call home and the land that provides for us. A place where our families, friends, and other relations live and grow. We commit ourselves to continually becoming better Treaty people so that this place and those we love continue to thrive as long as the sun shines, the grass grows, and the rivers flow.

### **1.2 ADOPTION OF AGENDA**

#### **Motion 015/23**

**Moved by** D. Stang

That Council adopt the February 14, 2023 Regular Council Meeting Agenda as presented.

**Carried Unanimously**

## **2. CONSENT AGENDA**

### **2.1 February 14, 2023 Consent Agenda Report**

#### **Motion 016/23**

**Moved by** K. Toms

That Council adopt the January 24, 2023 Regular Council Meeting Minutes as presented;

That Council postpone consideration of second reading of Bylaw 1605/22 to the February 28, 2023 Regular Council Meeting; and

That Council schedule a Regular Council Meeting on March 15, 2023 at 5:30 p.m. in Council Chambers for the purpose of holding Public Hearings for Bylaw 1607/22 and Bylaw 1608/22.

**Carried Unanimously**

**3. ADOPTION OF MINUTES**

**3.1 January 24, 2023 Regular Council Meeting Minutes**

Motion approved on Consent Agenda.

**4. PUBLIC PRESENTATIONS**

There were no Public Presentations.

**5. PUBLIC HEARINGS**

There were no Public Hearings.

**6. BUSINESS**

**6.1 Postponement of Second Reading of Bylaw 1605/22 - Amendment to Land Use Bylaw 1385/17 - Redistricting of a Portion of SW-36-54-25-W4M from AG - Agriculture District to R1 - Country Residential District**

Motion approved on Consent Agenda.

**6.2 Scheduling of Public Hearings for Bylaw 1607/22 - Resource Extraction Amendments to Land Use Bylaw 1385/17 and Bylaw 1608/22 - Repeal of the Calahoo-Villeneuve Sand and Gravel Extraction Area Structure Plan Bylaw 922/01**

Motion approved on Consent Agenda.

**6.3 Bylaw 1620/23 - Amendment to Land Use Bylaw 1385/17 - Establishment of R7 - Transitional Valley Residential District - First Reading**

Presented by Bonnie McInnis, Manager and Martyn Bell, Program Lead, Current Planning, Planning & Development Services.

**Motion 017/23**

**Moved by** K. Toms

That Council give first reading of Bylaw 1620/23.

**Carried Unanimously**

**6.4 Bylaw 1615/23 - Amendment to Land Use Bylaw 1385/17 - Redistricting of a Portion of NE-5-55-24-W4M from AG - Agriculture District to AG2 - Agriculture 2 District - First Reading**

Presented by Bonnie McInnis, Manager and Rebecca Schapansky, Planning & Subdivision Officer, Planning & Development Services.

**Motion 018/23**

**Moved by** D. Stang

That Council give first reading of Bylaw 1615/23.

**Carried Unanimously**

**6.5 Bylaw 1606/22 - Amendment to Land Use Bylaw 1385/17 - Redistricting of a Portion of Lot 3, Block 1, Plan 0324168 from AG - Agriculture District to INS - Institutional District - Second Reading**

Presented by Bonnie McInnis, Manager and Jonathan Heemskerk, Planning & Subdivision Officer, Planning & Development Services.

**Motion 019/23**

**Moved by** J. Berry

That Council give second reading of Bylaw 1606/22.

For (1): M. McLennan

Against (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

**Defeated**

**6.6 Allocation of Approved Municipal Enforcement Service Enhancement**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 020/23**

**Moved by** N. Comeau

That Council allocate the Municipal Enforcement Service Enhancement approved in the 2023 Budget to create a Development Compliance Officer position (0.85 FTE) and an Animal Control Officer position (0.5 FTE).

**Carried Unanimously**

**6.7 Award of 2023 – 2026 Safety Code Services Contract**

Bonnie McInnis, Manager and Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services.

**Motion 021/23**

**Moved by** D. Derouin

That Council award the 2023-2026 Safety Code Services Contract to Superior Safety Codes Inc. in accordance with the terms of their proposal.

**Carried Unanimously**

The meeting was recessed at 10:04 a.m.

The meeting was reconvened at 10:11 a.m. with all those members of Council previously listed in attendance.

**6.8 Amendment to the 2022 Capital Budget for Township Road 542 (Valour Avenue) at Highway 28 Shared Use Pathway Connection**

Presented by Karolina Drabik, Open Spaces Lead, Community Services.

**Motion 022/23**

**Moved by** D. Derouin

That Council amend the Township Road 542 (Valour Avenue) at Highway 28 shared use pathway connection budget from \$100,000 to \$200,000, with the project funded by \$100,000 from the 2022 approved budget, a third-party contribution of \$68,000 from National Defence, and \$32,000 from the Community Building Reserve.

**Carried Unanimously**

**Motion 023/23**

**Moved by** D. Derouin

That Council authorize the Sturgeon County Running Trail Connection (Implementation) Contribution Agreement with the Minister of National Defence as provided in Attachment 2.

**Carried Unanimously**

**6.9 Bylaw 1612/22 Amendment to Bylaws 1530/21, 1573/22, 1574/22, 1575/22, 1576/22, 1577/22, 1578/22, 1579/22 and 1602/22 - Second and Third Reading**

Presented by Sabrina Duquette, Manager and Jocelyn Pearce, Senior Treasury & Financial Analyst, Corporate Finance & Treasury.

**Motion 024/23**

**Moved by** K. Toms

That Council give second reading of Bylaw 1612/22.

**Carried Unanimously**

**Motion 025/23**

**Moved by** K. Toms

That Council give third reading of Bylaw 1612/22.

**Carried Unanimously**

**6.10 Microsoft Enterprise Agreement Renewal**

Presented by Rob Schneider, Manager, Information Services.

**Motion 026/23**

**Moved by** N. Comeau

That Council authorize Administration to enter into a three-year renewal of the Microsoft Enterprise Agreement.

**Carried Unanimously**

**6.11 2023 Board and Committee Public Member Appointments**

Presented by Jesse Sopko, General Manager, Corporate Services.

**Motion 027/23**

**Moved by** K. Toms

That Council approve the appointment of public members to Sturgeon County Boards and Committees as provided in Attachment 2.

**Carried Unanimously**

**6.12 Bylaw 1618/23 - Public Notification Bylaw - First Reading**

Presented by Jesse Sopko, General Manager, Corporate Services.

**Motion 028/23**

**Moved by** D. Stang

That Council give first reading of Bylaw 1618/23.

For (1): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (6): M. McLennan

**Carried**

**7. CLOSED SESSION**

**7.1 Closed Session - Contractual Matter (Township Road 545 Rights-of-Way Correction)**

**Motion 029/23**

**Moved by** K. Toms

That Council move to a closed session at 11:11 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Gary Mayhew, Director, Transportation & Engineering Services.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough - County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Jackie Sargent, Manager, Corporate Communications; Max Adu-Safo, Program Supervisor, Transportation Services; Charlene Cyr, Access & Privacy Officer; and Dianne Mason, Legislative Officer.

**Motion 030/23**

**Moved by** N. Comeau

That Council move out of the closed session at 11:20 a.m.

**Carried Unanimously**

**Motion 031/23**

**Moved by** N. Comeau

That Council authorize the release of \$26,000 from the Road Network Reserve to fund rights-of-way correction on Township Road 545.

**Carried Unanimously**

**Motion 032/23**

**Moved by** N. Comeau

That the Request for Decision and attachments of item 7.1 of the February 14, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**7.2 Closed Session - Advice from Officials**

**Motion 033/23**

**Moved by** K. Toms

That Council move to a closed session at 11:22 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Scott MacDougall, Chief Operating Officer - COO and Jeffrey Yanew, Manager, Utility and Waste Management Services.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Gary Mayhew, Director, Transportation & Engineering Services; Jackie Sargent, Manager, Corporate Communications; Max Adu-Safo, Program Supervisor, Transportation Services; Charlene Cyr, Access & Privacy Officer; and Dianne Mason, Legislative Officer.

**Motion 034/23**

**Moved by** K. Toms

That Council moved out of the closed session at 12:01 p.m.

**Carried Unanimously**

**Motion 035/23**

**Moved by** K. Toms

That Council direct Administration to take action as recommended in the confidential Request for Decision of item 7.2 of the February 14, 2023 Council Meeting Agenda.

**Carried Unanimously**

**Motion 036/23**

**Moved by** K. Toms

That the Request for Decision and attachments of item 7.2 of the February 14, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**7.3 Closed Session - Contractual Matter (Township Road 544 By-Pass Ditch Tri-Party Agreement)**

**Motion 037/23**

**Moved by** K. Toms

That Council move to a closed session at 12:03 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**



Presented by Scott MacDougall, Chief Operating Officer – COO.

The following members of Administration were in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Gary Mayhew, Director, Transportation & Engineering Services; Jackie Sargent, Manager, Corporate Communications; Max Adu-Safo, Program Supervisor, Transportation Services; Charlene Cyr, Access & Privacy Officer; and Dianne Mason, Legislative Officer.

**Motion 038/23**

**Moved by** K. Toms

That Council move out the closed session at 12:42 p.m.

**Carried Unanimously**

**Motion 039/23**

**Moved by** K. Toms

That Council direct Administration to take action as identified in Option 2 of the Request for Decision of item 7.3 of the February 14, 2023 Council Meeting Agenda.

For (1): A. Hnatiw, D. Derouin, K. Toms, N. Comeau

Against (6): M. McLennan, D. Stang, J. Berry

**Carried**

**Motion 040/23**

**Moved by** K. Toms

That the Request for Decision and attachments of item 7.3 of the February 14, 2023 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

The meeting was recessed at 12:43 p.m.

The meeting was reconvened at 3:10 p.m. with all those members of Council previously listed in attendance.

**8. MAYOR AND COUNCIL**

**8.1 Regulations for Large-Scale Renewable Energy Utilities (Mayor Hnatiw)**

Presented by Bonnie McInnis, Manager, Planning & Development Services.

**Motion 041/23**

**Moved by** N. Comeau

That Council direct Administration to ensure the forthcoming Municipal Development Plan review considers the appropriate placement of large-scale renewable energy utilities in consideration of highest and best use of land, quality of life, and the environment.

**Carried Unanimously**

**9. NOTICES OF MOTION**

There were no Notices of Motion.

**10. ADJOURNMENT**

**Motion 042/23**

**Moved by** J. Berry

That Council adjourn the February 14, 2023 Regular Council Meeting at 3:27 p.m.

**Carried Unanimously**

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Mayor

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County Commissioner (CAO)