

## Request for Decision

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| <b>Title</b>                                  | <b>Bylaw 1614/22 - St. Albert – Sturgeon County Intermunicipal Affairs Committee Bylaw (Repeal and Replacement of Bylaws 1322/14 and 1340/14) – Three Readings</b>   |
| <b>Proposed Motion</b>                        | <ol style="list-style-type: none"> <li>1. That Council give first reading of Bylaw 1614/22.</li> <li>2. That Council give second reading of Bylaw 1614/22.</li> <li>3. That Council consider third reading of Bylaw 1614/22.</li> <li>4. That Council give third reading of Bylaw 1614/22.</li> </ol>  |
| <b>Administrative Recommendation</b>          | Administration recommends that Council give three readings of Bylaw 1614/22 to repeal and replace Bylaw 1322/14 – To Regulate the Proceedings of the Intermunicipal Affairs Committee.   |
| <b>Previous Council / Committee Direction</b> | <p><u>November 25, 2014 Regular Council Meeting</u><br/>Motion 099/14: That Council approves third reading of Bylaw 1340/14 – To Amend Bylaw 1322/14 – The Inter-municipal Affairs Committee (IAC).</p> <p><u>April 8, 2014 Regular Council Meeting</u><br/>Motion 099/14: That County Council gives third reading to Bylaw 1322/14 – To Regulate the Proceedings of the Intermunicipal Affairs Committee.</p>   |
| <b>Report</b>                                 | <p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• The St. Albert – Sturgeon County Intermunicipal Affairs Committee (IAC) was established by bylaw in 2014 with the intent of facilitating cooperation and collaboration between the City of St. Albert and Sturgeon County.</li> <li>• This bylaw has not been substantially updated since its establishment, with the exception of a Memorandum of Understanding that was added as Schedule “A” to the bylaw in November 2014. As such, the City and County undertook efforts to review and amend the terms of the IAC in the spring and fall of 2022.</li> <li>• The overall intent of the amended IAC Bylaw remains unchanged. Revisions include: <ul style="list-style-type: none"> <li>◦ Formatting, definitions, and language updates;</li> </ul> </li> </ul> |

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|   | <ul style="list-style-type: none"> <li>○ Changing the meeting frequency from three times per year to twice per year;</li> <li>○ Including information pertaining to additional meeting requests, meeting cancellation procedure, updating of clauses for dispute resolution; and</li> <li>○ Updating deadlines for agenda circulation dates and meeting minutes distribution.</li> </ul> <ul style="list-style-type: none"> <li>• During the last IAC meeting (October 26, 2022), Committee members approved recommended bylaw updates and supported a motion directing each respective Council to approve the updated St. Albert – Sturgeon County Intermunicipal Affairs Committee (IAC) Bylaw before end of year. The City of St. Albert Council passed its St. Albert – Sturgeon County Intermunicipal Affairs Committee (IAC) Bylaw on December 6, 2022.</li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>• As no substantial changes are being made to the Bylaw at this time, and the overall intent remains consistent, no public communication or engagement in advance of this change is proposed.</li> </ul> <p><u>Relevant Policy/Legislation/Practices</u></p> <ul style="list-style-type: none"> <li>• Section 145 of the <i>Municipal Government Act</i> (MGA) provides that Council may pass bylaws to establish council committees and define their functions.</li> </ul> |
| <b>Implication of Administrative Recommendation</b> | <p><u>Strategic Alignment</u></p> <p><b>Collaborative Governance:</b> This bylaw is consistent with legislation outlined in the MGA, allowing for council committees to be formed and regarding prescribed composition of council committees; it also follows the spirit of intermunicipal collaboration as identified in Part 17.2 of the MGA.</p> <p><b>Collaborative Governance:</b> This bylaw enables the continued collaboration between the City of St. Albert and Sturgeon County, meeting the community goal of collaborative governance. Predictable and stable external relationships is an outcome that will be advanced under this bylaw approval.</p>  |
| <b>Alternatives Considered</b>                      | Council could decide to not pass Bylaw 1614/22, or to pass only first and/or second reading of the bylaw.  |
| <b>Implications of Alternatives</b>                 | <p><u>Strategic Alignment</u></p> <p>If the bylaw is not passed, the current bylaw wording would remain. Postponing approval, or rejection, of Bylaw 1614/22 may affect Sturgeon County's intermunicipal relationship with the City of St. Albert, as both municipalities equally expressed interest in updating this bylaw.</p> <p><u>Organizational</u></p> <p>No additional workload is required of Sturgeon County's Administration beyond current efforts if this bylaw is approved.</p> <p><u>Financial</u></p> <p>None.</p>   |

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| <b>Follow up Action</b>    | 1. Obtain Mayor and CAO signatures on the Bylaw (Legislative Services, December 2022).  |
| <b>Attachment(s)</b>       | <ol style="list-style-type: none"> <li>Attachment 1: Bylaw 1322/14 – Current</li> <li>Attachment 2: Proposed Bylaw 1614-22 – Redlined</li> <li>Attachment 3: Proposed Bylaw 1614/22 – Final</li> </ol>                |
| <b>Report Reviewed by:</b> | <p>Jennifer Lavallee, Manager, Corporate Planning &amp; Intergovernmental Services</p> <p>Travis Peter, General Manager, Development &amp; Strategic Services</p> <p>Reegan McCullough, County Commissioner - CAO</p> |

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

| Community Outcome   | Not consistent           | Consistent                          | N/A                                 |
|---|--------------------------|-------------------------------------|-------------------------------------|
| <b>Planned Growth</b>   |                          |                                     |                                     |
| <ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Thriving Communities</b>   |                          |                                     |                                     |
| <ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmental Stewardship</b>  |                          |                                     |                                     |
| <ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Collaborative Governance</b>   |                          |                                     |                                     |
| <ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Operational Excellence</b>   |                          |                                     |                                     |
| <ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul> | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |