

Request for Decision

Title	Contract Award: Sturgeon Crest Subdivision Rehabilitation
Proposed Motion	That Council award the contract for the Sturgeon Crest Subdivision Rehabilitation project to E Construction Ltd. at a contract price of \$988,088.64 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
Administrative Recommendation	Administration recommends that Council award the contract for the Sturgeon Crest Subdivision Rehabilitation project to E Construction Ltd. as the lowest compliant bidder.
Previous Council / Committee Direction	<u>December 14, 2021 Regular Council Meeting</u> Motion 549/21: That Council approve the proposed 2022 Operating and Capital Budget as amended by motions passed on November 30, 2021.
Report	<p><u>Background Information</u></p> <p>The Sturgeon Crest Subdivision Rehabilitation project includes Crestview Drive (0.85 kilometres) and Crestview Place (0.2 kilometres) for a total length of 1.05 kilometres of road rehabilitation within the subdivision (see Attachment 3). The work will consist of pulverizing, cement stabilizing, salvaging, hauling, placing/compacting existing granular material, and surfacing the road with a new asphalt structure.</p> <p><u>External Communication</u></p> <p>Tendering</p> <ul style="list-style-type: none"> • Tenders for the Sturgeon Crest Subdivision Rehabilitation project were advertised on Alberta Purchasing Connection (APC) starting May 11, 2022. The tender period closed on June 1, 2022. • Nine (9) compliant bids were received, ranging from \$988,088.64 to \$1,177,142.85 (excluding GST) (see Attachment 1). • The received tenders were reviewed, and it is recommended that Sturgeon County award the contract for the Sturgeon Crest Subdivision Rehabilitation project to E Construction Ltd. as they were the lowest compliant bidder. <p>Communications</p> <ul style="list-style-type: none"> • Following the contract award and prior to commencement of construction: <ul style="list-style-type: none"> ○ Notifications will be mailed to all affected residents.

	<ul style="list-style-type: none"> ○ Construction information signs will be installed. <p><u>Relevant Policy/Legislation/Practices:</u></p> <p>Procurement Policy</p> <ul style="list-style-type: none"> • Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements. • Sturgeon County’s standard for communicating competitive procurement opportunities is through the Alberta Purchasing Connection. • Purchases exceeding \$500,000 are to be ratified at the following Council Meeting. <p>The Chief Administrative Officer shall be signing authority for all Construction or Capital contracts over \$500,000.</p>																
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Planned Growth – The awarding of this contract is consistent with: <i>Reliable and effective infrastructure.</i></p> <p>Operational Excellence – The awarding of this contract is consistent with: <i>Quality cost-effective service delivery; asset management and performance measurement.</i></p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • The awarding of this contract will reduce the maintenance requirements of this road segment thereby freeing up additional capacity to maintain Sturgeon County’s service commitment to operational excellence. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • To date, \$20,000 has been spent on feasibility, design, and procurement. • As per the below table, the estimated total cost to complete the Sturgeon Crest Subdivision Rehabilitation project is \$1,045,593.50. There is currently \$1,200,000 in available funds. <table border="0" style="width: 100%;"> <tr> <td colspan="2">Estimated Costs</td> </tr> <tr> <td>Construction (Less Site Occ.)</td> <td style="text-align: right;">\$888,088.64</td> </tr> <tr> <td>Contingency (10%)</td> <td style="text-align: right;">\$88,808.86</td> </tr> <tr> <td>Estimated Engineering</td> <td style="text-align: right;">\$68,696.00</td> </tr> <tr> <td>Total Funding Requirement</td> <td style="text-align: right;">\$1,045,593.50</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Budget</td> </tr> <tr> <td>Sturgeon Crest – 2022 Budget</td> <td style="text-align: right;">\$1,200,000.00</td> </tr> </table>	Estimated Costs		Construction (Less Site Occ.)	\$888,088.64	Contingency (10%)	\$88,808.86	Estimated Engineering	\$68,696.00	Total Funding Requirement	\$1,045,593.50	 		Budget		Sturgeon Crest – 2022 Budget	\$1,200,000.00
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<p>Alternatives Considered</p>	<p>Council could decide not to award the contract at this time.</p>																
<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Planned Growth – Not awarding the contract would be inconsistent with this strategic objective. 																

	<ul style="list-style-type: none"> • Operational Excellence – Not awarding the contract would be inconsistent this strategic objective. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • By not awarding the contract, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service. <p><u>Financial:</u></p> <p>Not awarding this contract would only temporarily defer the required capital renewal cost for this asset.</p>
Follow up Action	<ol style="list-style-type: none"> 1. Execute the contract with E Construction Ltd. (CAO Office, Q2 2022). 2. Install construction information signage (Transportation & Engineering Services, Q2 2022).
Attachment(s)	<ol style="list-style-type: none"> 1. Attachment 1: Tender Bid Results 2. Attachment 2: Award Recommendation Letter 3. Attachment 3: Location Plan
Report Reviewed by:	<p>Gary Mayhew, Director, Transportation & Engineering Services</p> <p>Scott MacDougall, Chief Operating Officer – COO</p> <p>Reegan McCullough, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>