

Request for Decision

Title	Contract Award: Mill and Overlay Works
Proposed Motion	That Council award the contract for the Mill and Overlay Works to Central Civil Solutions Inc. at a contract price of \$689,275.90 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
Administrative Recommendation	Administration recommends that Council award the contract for the Mill and Overlay Works to Central Civil Solutions Inc., the lowest compliant bidder.
Previous Council / Committee Direction	<u>December 14, 2021 Regular Council Meeting</u> Motion 549/21: That Council approve the proposed 2022 Operating and Capital Budget as amended by motions passed on November 30, 2021.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • The 2022 Pavement Preservation Program contract consists of the following road segments (see Attachment 2): <ol style="list-style-type: none"> 1. Range Road 244 from Highway 37 South to the Sturgeon County limits; and 2. Starkey Road South portion from Sturgeon Road to the bridge. <p><u>External Communication</u></p> <p>Tendering</p> <ul style="list-style-type: none"> • Tenders for the 2022 Pavement Preservation were posted on Alberta Purchasing Connection (APC) on April 28, 2022 and closed on May 18, 2022. • Twelve (12) bids were received, ranging from \$689,275.90 to \$907,300 (see Attachment 1). • After reviewing the received tenders, Administration recommends that Council award the contract for the 2022 Pavement Preservation Program to Central Civil Solutions Inc. as they were the lowest compliant bidder. <p>Communications</p> <ul style="list-style-type: none"> • Following the contract award and prior to construction startup: <ul style="list-style-type: none"> ○ Notifications will be mailed to all affected residents. ○ Construction signage will be placed.

	<p><u>Relevant Policy/Legislation/Practices:</u></p> <p>Procurement Policy</p> <ul style="list-style-type: none"> • Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements. • Sturgeon County’s standard for communicating competitive procurement opportunities is through the Alberta Purchasing Connection. • Purchases exceeding \$500,000 are to be ratified at the following Council Meeting. <p>The Chief Administrative Officer shall be signing authority for all Construction or Capital contracts over \$500,000.</p>																				
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Planned Growth – The awarding of this contract is consistent with: <i>Reliable and effective infrastructure.</i></p> <p>Operational Excellence – The awarding of this contract is consistent with: <i>Quality cost-effective service delivery; asset management and performance measurement.</i></p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • The awarding of this contract will reduce the maintenance requirements of this road segment thereby freeing up additional capacity to maintain Sturgeon County’s service commitment to operational excellence. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • The estimated total cost to complete the 2022 Pavement Preservation is \$2,484,417.61. There is currently \$3,050,000 in available funds. <table border="0" data-bbox="542 1304 1461 1732"> <tr> <td colspan="2">Estimated Costs</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$689,275.90</td> </tr> <tr> <td>Contingency (10%)</td> <td style="text-align: right;">\$68,927.59</td> </tr> <tr> <td>Estimated Total for Micro-Seal Project</td> <td style="text-align: right;">\$1,626,214.12</td> </tr> <tr> <td>Engineering for 2022 Projects</td> <td style="text-align: right;">\$100,000.00</td> </tr> <tr> <td>Total Funding Requirement</td> <td style="text-align: right;">\$2,484,417.61</td> </tr> <tr> <td colspan="2">Budget</td> </tr> <tr> <td>2022 Approved Budget</td> <td style="text-align: right;">\$2,750,000.00</td> </tr> <tr> <td>Prior Year Remaining Funds</td> <td style="text-align: right;">\$300,000.00</td> </tr> <tr> <td>Total Available Funds</td> <td style="text-align: right;">\$3,050,000.00</td> </tr> </table>	Estimated Costs		Construction	\$689,275.90	Contingency (10%)	\$68,927.59	Estimated Total for Micro-Seal Project	\$1,626,214.12	Engineering for 2022 Projects	\$100,000.00	Total Funding Requirement	\$2,484,417.61	Budget		2022 Approved Budget	\$2,750,000.00	Prior Year Remaining Funds	\$300,000.00	Total Available Funds	\$3,050,000.00
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<p>Alternatives Considered</p>	<p>Council could decide not to award the contract at this time.</p>																				

Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Planned Growth – Not awarding the contract would be inconsistent with this strategic objective. • Operational Excellence – Not awarding the contract would be inconsistent this strategic objective. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • By not awarding the contract at this time, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • Not awarding this contract would only temporarily defer the required capital renewal cost for this asset.
Follow up Action	<ol style="list-style-type: none"> 1. Execute the contract with Central Civil Solutions Inc. (CAO Office, Q2 2022). 2. Install construction information signage (Transportation & Engineering Services, Q2 2022).
Attachment(s)	<ol style="list-style-type: none"> 1. Attachment 1: Tender Bid Results 2. Attachment 2: Location Plan
Report Reviewed by:	<p>Gary Mayhew, Director, Transportation & Engineering Services</p> <p>Scott MacDougall, Chief Operating Officer – COO</p> <p>Reegan McCullough, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>