



**Regular Council Meeting Minutes**

**May 24, 2022, 9:00 a.m.**

**Council Chambers and Through Electronic Communications**

**Sturgeon County Centre**

**9613-100 Street, Morinville, Alberta**

**Members Present:**

Mayor Alanna Hnatiw  
Dan Derouin, Councillor - Division 1  
Kristin Toms, Councillor - Division 2  
Matthew McLennan, Councillor - Division 3  
Neal Comeau, Councillor - Division 4  
Deanna Stang, Councillor - Division 5  
Jason Berry, Councillor - Division 6

**Administration Present:**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, General Manager, Corporate Services  
Travis Peter, General Manager, Development & Strategic Services  
Andrew Hayes, General Manager, Financial Services & Chief Financial Officer  
Gary Mayhew, Director, Transportation & Engineering Services  
Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services  
Scott Rodda, Manager, Family & Community Support Services  
Max Adu-Safo, Program Supervisor, Transportation Services  
Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services  
Karolina Drabik, Open Space Lead, Community Services  
Ruth Kieser, Community Program Coordinator, Family & Community Support Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1 CALL TO ORDER**

Mayor Hnatiw called the May 24, 2022 Regular Council Meeting to order at 9:02 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Mayor Hnatiw declared June 6 – 12, 2022 as Seniors’ Week in Sturgeon County.

Mayor Hnatiw declared June 13 – 17, 2022 as Pride Week in Sturgeon County.

Mayor Hnatiw recognized the 3-month anniversary of the Russian invasion in Ukraine and announced that the flag of Ukraine will be flown outside of Sturgeon County Centre for the foreseeable future.

**1.2 ADOPTION OF AGENDA**

**Motion 191/22**

**Moved by** N. Comeau

That Council adopt the May 24, 2022 Regular Council Meeting Agenda as presented.

**Carried Unanimously**

**1.3 ADOPTION OF MINUTES**

**1.3.1 May 3, 2022 Regular Council Meeting Minutes**

**Motion 192/22**

**Moved by** K. Toms

That Council adopt the May 3, 2022 Regular Council Meeting Minutes as presented.

**Carried Unanimously**

**5. BUSINESS**

**5.1 9:05 a.m. 2022 Open Space Capital Projects**

Presented by Karolina Drabik, Open Space Lead, Community Services.

**Motion 193/22**

**Moved by** D. Stang

That Council approve the proposed 2022 Open Space Capital Project List not to exceed the \$1,573,825 budget allocated for Open Space.

**Carried Unanimously**

**Motion 194/22**

**Moved by** D. Stang

That Council authorize the Mayor to send a letter to the Minister of Alberta Environment and Parks in support of developing an equestrian staging site at the Redwater Sandhills Recreation Area and direct Administration to forward the same letter to Administration at the Ministry.

**Carried Unanimously**

**5.2 Bylaw 1581/22 - Amendment to Land Use Bylaw 1385/17 - Redistricting of Lot 1 Plan 002 4376 from I4 - Medium Industrial Serviced District to DC21 - Direct Control District 21 - Second and Third Reading**

The meeting was recessed at 9:39 a.m.

The meeting was reconvened at 9:44 a.m. with all those members of Council previously listed in attendance.

**Motion 195/22**

**Moved by** D. Derouin

That Council refer Bylaw 1581/22 to Administration to work with the applicant to submit an updated noise study for the subject parcel, completed by a qualified professional, over a minimum seven-day period including at least one event, for information to be presented to Council at the June 28, 2022 Council meeting.

For (6): A. Hnatiw, D. Derouin, K. Toms, M. McLennan, D. Stang, and J. Berry

Against (1): N. Comeau

**Carried**

**5.4 Councillor Business Expense Reporting - Amendments to Councillor Business Expense Policy and Elected Official Remuneration Policy**

Presented by Andrew Hayes, General Manager, Financial Services & Chief Financial Officer.

**Motion 196/22**

**Moved by** K. Toms

The Council approve the amended Councillor Business Expense Policy and the amended Elected Official Remuneration Policy as presented.

**Carried Unanimously**

**5.5 Bylaw 1599/22 - Local Improvement Tax Bylaw - Trestle Ridge Waterline Improvement - Three Readings**

Presented by Jeffrey Yanew, Manager, Utility & Waste Management Services.

**Motion 197/22**

**Moved by** D. Derouin

That Council give first reading of Bylaw 1599/22.

**Carried Unanimously**

**Motion 198/22**

**Moved by** D. Derouin

That Council give second reading of Bylaw 1599/22.

**Carried Unanimously**

**Motion 199/22**

**Moved by** D. Derouin

That Council consider third reading of Bylaw 1599/22.

**Carried Unanimously**

**Motion 200/22**

**Moved by** D. Derouin

That Council give third reading of Bylaw 1599/22.

**Carried Unanimously**

**5.6 Contract Award: Villeneuve Drainage Project Phase 2**

Presented by Gary Mayhew, Director, Transportation & Engineering Services and Max Adu-Safo, Program Supervisor, Transportation Services.

**Motion 201/99**

**Moved by** M. McLennan

That Council award the contract for the Villeneuve Drainage Project Phase 2 to K-Rite Construction Ltd. at a contract price of \$1,015,829.01 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Carried Unanimously**

**5.7 Bylaw 1588/22 - Amendment to Bylaw 1517/20 - Council Committees Bylaw to Establish the Youth Advisory Committee - Second and Third Reading**

Presented by Jesse Sopko, General Manager, Corporate Services and Scott Rodda, Manager; and Ruth Kieser, Community Program Coordinator; Family & Community Support Services.

**Motion 202/99**

**Moved by** K. Toms

That Council give second reading of Bylaw 1588/22.

**Carried Unanimously**

**Motion 203/99**

**Moved by** K. Toms

That Council give third reading of Bylaw 1588/22.

**Carried Unanimously**

**6. CLOSED SESSION**

**6.1 Closed Session - Intermunicipal Services Negotiations**

**Motion 204/99**

**Moved by** N. Comeau

That Council move to a closed session at 10:28 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Jennifer Lavallee, Manager, Corporate Planning & Intergovernmental Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Scott Rodda, Manager, Family & Community Support Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**Motion 205/99**

**Moved by** N. Comeau

That Council move out of the closed session at 11:35 a.m.

**Carried Unanimously**

**Motion 206/99**

**Moved by** K. Toms

That the Request for Decision and attachments of item 6.1 of the May 24, 2022 Regular Council Meeting remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*

**Carried Unanimously**

**6.2 Closed Session - Business Development Opportunity**

**Motion 207/22**

**Moved by** N. Comeau

That Council move to a closed session at 11:36 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Scott MacDougall, Chief Operating Officer - COO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**Motion 208/22**

**Moved by** N. Comeau

That Council move out of the closed session at 12:23 p.m.

**Carried Unanimously**

**Motion 209/22**

**Moved by** N. Comeau

That Council direct Administration to take action as provided in Option 3 of the confidential Request for Decision of item 6.2 of the May 24, 2022 Regular Council Meeting Agenda.

**Carried Unanimously**

**Motion 210/22**

**Moved by** N. Comeau

That the Request for Decision and Attachments of item 6.2 of the May 24, 2022 Regular Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

**Carried Unanimously**

The meeting was recessed at 12:24 p.m.

The meeting was reconvened at 1:29 p.m. with all those members of Council previously listed in attendance.

**4. PUBLIC HEARINGS**

**4.1 1:30 p.m. Public Hearing - Bylaw 1587/22 - Amendment to Land Use Bylaw 1385/17 - Accessory Dwelling Units**

Mayor Hnatiw opened the Public Hearing at 1:30 p.m.

The Public Hearing was held for Council to hear any submissions for or against Bylaw 1587/22.

Bylaw 1587/22 received first reading at the April 12, 2022 Regular Council Meeting.

Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services provided an overview of Bylaw 1587/22.

The County is the applicant for this matter.

There were no registered speakers.

Legislative Services confirmed that no written submissions were received.

Mayor Hnatiw closed the Public Hearing at 1:39 p.m.

The agenda was reconsidered to moved item 5.3 to follow item 4.1

**5. BUSINESS...continued**

**5.3 Bylaw 1587/22 - Amendment to Land Use Bylaw 1385/17 - Accessory Dwelling Units - Second and Third Reading**

Presented by Tyler McNab, Program Lead, Development & Safety Codes, Planning & Development Services.

**Motion 211/22**

**Moved by** N. Comeau

That Council give second reading of Bylaw 1587/22.

**Carried Unanimously**

**Motion 212/22**

**Moved by** N. Comeau

That Council give third reading of Bylaw 1587/22.

**Carried Unanimously**

**6. CLOSED SESSION...continued**

**6.3 Closed Session - Economic Development Opportunity**

**Motion 213/22**

**Moved by** N. Comeau

That Council move to a closed session at 1:41 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

Presented by Scott MacDougall, Chief Operating Officer - COO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, General Manager, Corporate Services; Travis Peter, General Manager, Development & Strategic Services; Andrew Hayes, General Manager, Financial Services & Chief Financial Officer; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.



**Motion 214/22**

**Moved by** N. Comeau

That Council move out of the closed session at 2:29 p.m.

**Carried Unanimously**

**Motion 215/22**

**Moved by** K. Toms

That Council direct Administration to take action as identified in the confidential Request for Decision of item 6.3 of the May 24, 2022 Regular Council Meeting Agenda.

For (6): A. Hnatiw, D. Derouin, K. Toms, N. Comeau, D. Stang, and J. Berry

Against (1): M. McLennan

**Carried**

**Motion 216/22**

**Moved by** K. Toms

That the Request for Decision of item 6.3 of the May 24, 2022 Regular Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Privacy Act.

**Carried Unanimously**

**3. PUBLIC PRESENTATIONS**

**3.1 2:30 p.m. Cam Kuzyk Presentation re Off-site Levy Exemption Request**

County resident Cam Kuzyk addressed Council requesting an exemption of an off-site levy.

**Motion 217/22**

**Moved by** K. Toms

That Council refer the May 24, 2022 presentation from Cam Kuzyk regarding his Off-site Levy Exemption Request to Administration to present a recommendation at a future Council meeting.

**Carried Unanimously**

The meeting was recessed at 2:47 p.m.

The meeting was reconvened at 3:53 p.m. with all those members of Council previously listed in attendance.

**6. CLOSED SESSION...continued**

**6.4 Closed Session - Personnel Matter**

**Motion 218/22**

**Moved by** K. Toms

That Council move to a closed session at 3:55 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

The following members of Administration were also in attendance for a portion of the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO and Jesse Sopko, General Manager, Corporate Services.

**Motion 219/22**

Moved by: N. Comeau

That Council move out of the closed session at 4:28 p.m.

**Carried Unanimously**

**Motion 220/22**

**Moved by** D. Stang

That Council take direction as indicated in Enclosure 1 of item 6.4 of the May 24, 2022 Regular Council Meeting Agenda and that Enclosure 1 and discussion of item 6.4 of the May 24, 2022 Regular Council Meeting Agenda remain confidential in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.

**Carried Unanimously**

**7. MAYOR AND COUNCIL**

There were no Mayor and Council items.

**8. NOTICES OF MOTION**

There were no Notices of Motion.

**9. ADJOURNMENT**

**Motion 221/22**

**Moved by** N. Comeau

That Council adjourn the May 24, 2022 Regular Council Meeting at 4:29 p.m.

**Carried Unanimously**

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Mayor

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County Commissioner (CAO)