

Request for Decision

Title	Bylaw 1588/22 – Amendment to Bylaw 1517/20 – Council Committees Bylaw to Establish the Youth Advisory Committee – Second and Third Reading
Proposed Motion	That Council give second reading of Bylaw 1588/22. That Council give third reading of Bylaw 1588/22.
Administrative Recommendation	Administration recommends that Council give second and third reading of Bylaw 1588/22 to amend the Council Committees Bylaw to establish the Youth Advisory Committee as a council committee.
Previous Council / Committee Direction	<u>May 12, 2022 Governance and Council Services Committee Meeting</u> Motion 029/22: That the Committee refer comments provided at the May 12, 2022 Governance and Council Services Committee to Council for consideration at second reading of the Bylaw. <u>April 12, 2022 Regular Council Meeting</u> Motion 144/22: That Council give first reading of Bylaw 1588/22. <u>March 22, 2022 Regular Council Meeting</u> Motion 120/22: That Council direct Administration to draft a bylaw establishing a Youth Council as a council committee with the mandate of advising Council on issues relating to youth in the community.
Report	<ul style="list-style-type: none"> Currently, Sturgeon County has a Youth Leadership Group, often referred to as a “Youth Council”, that consists of young people between the ages of 12 and 19 years. The primary purpose of this group is to provide leadership and social activities for youth. These youth are active in addressing issues among youth and proposing activities that will engage youth. Examples of past activities of the Youth Leadership Group have included: <ul style="list-style-type: none"> Annual Festival of Trees submission Volunteering for lunch service at Boyle Street Day retreat at Birch Bay Ranch Volunteering at community events Social activities

- Planning Sturgeon County Youth Week activities and other programs targeted at youth (Pink Shirt Day)
- As a result of a notice of motion made by Councillor Toms at the March 8, 2022 Council meeting, on March 22, 2022, Council directed Administration to draft a bylaw establishing a Youth Council as a council committee with the mandate of advising Council on issues relating to youth in the community.

Youth Advisory Committee Terms of Reference

- The mandate of the Youth Advisory Council includes the requirement for the Committee to:
 - Research and provide input into policy proposals, programs, and services that impact youth in the community;
 - Consult with Administration and other youth serving agencies to support youth initiatives;
 - Work with Administration to develop and maintain a community dialogue about matters important to youth in Sturgeon County;
 - Establish partnerships with individuals and youth serving organizations to ensure different perspectives are reflected in Youth Advisory Committee initiatives;
 - Receive and act on direction from Council on matters impacting youth in the community;
 - Solicit feedback from youth in the community when appropriate at the Committee's discretion, or at the direction of Council; and
 - Inform Council of initiatives of other levels of government that affect youth.
- It is recommended that the Committee be composed of 2 Councillors and 11 Public Members. This would encourage representation from all County Divisions while ensuring an uneven number of members for voting purposes.
- It is recommended that youth members be between 16 and 24 years of age at the time of their appointment.
- Where possible, youth members will represent a diverse range of ages, life experiences, and personal backgrounds.
- Youth members will serve a 2-year term unless otherwise approved by Council resolution. These terms are from January 1 to December 31, unless otherwise provided for by Council resolution.

	<ul style="list-style-type: none"> • It is recommended that a youth member and a Councillor serve as co-chairs at Committee meetings, with the Councillor Co-Chair appointed by Council and the Youth Co-Chair elected by youth members on the Committee. • In addition to the Youth Advisory Committee, it is recommended that the existing Youth Leadership Group continue separately from the Youth Advisory Committee, with a narrow focus of providing input on social activities for youth. <p><u>Additional Background Information</u></p> <ul style="list-style-type: none"> • Council gave first reading of Bylaw 1588/22 at the April 12, 2022 Council meeting. • The Bylaw was presented at the May 12, 2022 Governance and Council Services Committee to allow the Committee the opportunity to have further discussion on the composition and mandate of the proposed Youth Advisory Committee, particularly as it pertains to the potential of appointing a junior member, a youth member from Alexander First Nation, and to discuss the interface between the new Youth Advisory Committee and the existing Youth Leadership Group. • Based on the discussion at the May 12, 2022 Governance and Council Services Committee meeting, no amendments are proposed to Bylaw 1588/22 at second reading. • Upon the passing of the Bylaw, Administration will prepare a plan to recruit Sturgeon County youth to the new Youth Advisory Committee to ensure that youth members will represent a diverse range of ages, life experiences, and personal backgrounds. This plan will be shared through an informal briefing to Council prior to commencement of recruitment activities. • It is recommended that Council give second and third reading of Bylaw 1588/22.
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Thriving Communities – The Youth Advisory Community would contribute to strong identity and pride for youth in the County.</p> <p>Collaborative Governance – The Youth Advisory Committee would serve as an additional way to communicate and engagement with youth in the County.</p> <p><u>Organizational:</u></p> <p>Administrative time would be required to support the Youth Advisory Committee, including coordinating meetings and liaising between Council, the Committee, and external groups and agencies as appropriate. This could be accomplished with existing resources.</p>

	<p><u>Financial:</u> Youth members would receive remuneration in accordance with the Board and Committee Public Member Remuneration Policy. Therefore, the cost of each meeting would be approximately \$1,500.</p>
Alternatives Considered	Council could amend Bylaw 1588/22 before giving second and third reading.
Implications of Alternatives	<p><u>Strategic Alignment:</u> Dependent on the amendments proposed; however, it is anticipated that the strategic alignment will be the same as the recommended motions.</p> <p><u>Organizational:</u> Dependent on the amendments proposed.</p> <p><u>Financial:</u> Dependent on the amendments proposed. The addition of members would result in greater costs in accordance with the County's Board and Committee Public Member Remuneration Policy.</p>
Follow up Action	<ol style="list-style-type: none"> 1. Obtain Mayor and CAO signatures on the Bylaw (Legislative Services, May 2022). 2. Consolidate the Council Committees Bylaw (Legislative Services, May 2022). 3. Communicate recruitment efforts at an informal briefing to Council (Legislative Services & FCSS, June 2022).
Attachment(s)	<ol style="list-style-type: none"> 1. Attachment 1: Bylaw 1588/22
Report Reviewed by:	<p>Scott Rodda, Manager, Family and Community Support Services</p> <p>Jesse Sopko, General Manager, Corporate Services</p> <p>Reegan McCullough, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>