

Request for Decision

Title	Council Meeting Calendar Amendment
Proposed Motion	That Council cancel the April 26 and May 10, 2022 Regular Council Meetings and schedule Regular Council Meetings on April 22, 2022 at 3:00 p.m. and May 3, 2022 at 9:00 a.m.
Administrative Recommendation	Administration recommends that Council cancel the April 26 and May 10, 2022 Council Meetings to allow members of Council to attend other high priority events. In place of these cancelled meetings, it is recommended that Regular Council Meetings be scheduled for Friday, April 22, 2022 and Tuesday, May 3, 2022.
Previous Council / Committee Direction	<u>October 26, 2021 Organizational Council Meeting</u> Motion 487/21: That Council approve the attached calendar for the 2022 Regular Council, Committee of the Whole, Municipal Planning Commission, Subdivision and Development Appeal Board, and 2023 Operating and Capital Budget meeting dates as presented.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> In accordance with section 193 of the <i>Municipal Government Act</i> (MGA), Council may decide at a Council meeting at which all members are present, the dates, times, and locations of regularly scheduled Council meetings. At the October 26, 2021 Organizational Council Meeting, the dates of 2022 Regular Council Meetings were approved, which included April 26 and May 10, 2022. Since the time of the approval of the 2022 Council Meeting Calendar, two high priority events have been confirmed, with some members of Council and Administration expressing interest in attending these in-person events: <ul style="list-style-type: none"> Canadian Hydrogen Convention – April 26-28, 2022 in Edmonton (conflicts with April 26 Council meeting). Alberta Community Crime Prevention Association (ACCPA) Conference – May 9-11, 2022 in Canmore (conflicts with May 10 Council meeting). Conferences such as these are invaluable for delegates to receive timely updates on priority initiatives, learn information that can be brought

	<p>back and applied in Sturgeon County, and network with other delegates, speakers, and stakeholders.</p> <ul style="list-style-type: none"> It is recommended that the April 26 and May 10, 2022 Regular Council Meetings be cancelled, with a Regular Council Meeting to be scheduled for Tuesday, May 3, 2022. Administration has confirmed that there are no known conflicts with this revised meeting date. Section 276(3) of the <i>Municipal Government Act</i> (MGA) requires that municipalities make their Financial Statements for the preceding year available to the public by May 1. With the cancellation of April 26 Council meeting, it is required for Council to meet before May 1 to approve the Financial Statements. Therefore, it is recommended that a short meeting be scheduled for Friday, April 22 at 3:00 p.m. for Council for this purpose. Administration has confirmed that there are no known conflicts with this revised meeting date. <p><u>External Communication</u></p> <ul style="list-style-type: none"> Once approved, the revised Council Meeting Calendar will be circulated to Council and staff and posted on the County website. <p><u>Relevant Policy/Legislation/Practices:</u> <i>Municipal Government Act</i>, section 193</p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u> Collaborative Governance and Operational Excellence – Revising the meeting schedule promotes effective planning and leadership.</p> <p><u>Organizational:</u> Revising the meeting dates will allow members of Council and Administration to attend the Canadian Hydrogen Convention and Alberta Community Crime Prevention Association.</p> <p><u>Financial:</u> None.</p>
Alternatives Considered	<ol style="list-style-type: none"> Council could decide not to approve revisions to the Council Meeting Calendar as proposed. Council could propose alternate Council Meeting dates.
Implications of Alternatives	<p><u>Strategic Alignment:</u> Not approving the proposed date revisions would be inconsistent with the County's goal of proactively addressing challenges and opportunities through optimizing processes.</p> <p><u>Organizational:</u> The implications would be dependent on the alternate meeting dates proposed.</p> <p><u>Financial:</u> None.</p>

Follow up Action	1. Revise the 2022 Council Meeting Calendar dates and notify Council, Administration, and the public of these dates (Legislative Services, April 2022).
Attachment(s)	None.
Report Reviewed by:	Jesse Sopko, General Manager, Corporate Services Reegan McCullough, County Commissioner - CAO

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>