



# Council Policy

Policy Number: ply\_ADM\_FCSS\_Grant\_Policy

## Family and Community Support Services Grant Policy

Date Approved by Council : October 13, 2020

Resolution No.: 455/20

Mayor: "Original Signed"

County Commissioner: "Original Signed"

### 1. Purpose

This policy establishes a framework for the distribution of funding to eligible community non-profit organizations for the provision of preventive social programs that align with the Provincial *Family and Community Support Services Act* and Regulation, Sturgeon County core values, and community need.

### 2. Revision History

| Approval Date    | Revision Number | Modification |
|------------------|-----------------|--------------|
| October 13, 2020 | 1.0             | New Document |

### 3. Persons/Areas Affected

Non-profit Organizations  
County Administration  
County Council

### 4. Definitions

The following definitions and interpretations apply to this policy:

*Administration* means the County Commissioner or his delegates.

*Applicant* means an organization applying for a grant.

*Community Services Advisory Board (CSAB)* means a standing committee of Council as per the Council Committees Bylaw.

*Council* means the Council of Sturgeon County, including the Mayor.

*County* means the Municipality of Sturgeon County.

*County Commissioner* means the Chief Administrative Officer of the County.

*Eligible Community Non-profit Organization* means an organization that:

- Operates as a registered non-profit or charitable organization and serves County residents;
- Provides preventive social programs and services that fall within the definition of preventative social services as outlined in the provincial *Family and Community Support Services Act* and Regulation; and
- Provides preventive social services open to the public and based on community need.

*Funding agreement* means a written document constituting an agreement between the County and the grant recipient outlining the terms and conditions of the grant funding.

*Preventive Social Services* means services that enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.

## 5. Policy Statement

- 5.1. The County recognizes the importance of non-profit community organizations that provide social programs and services that support the health and well-being of the community.
- 5.2. Annually, Council allocates a predetermined amount of Family and Community Support Services (FCSS) Grant funding for programs that provide preventive social services to County residents.
- 5.3. Programs eligible for FCSS Grant funding must align with the Provincial *Family and Community Support Services Act* and Regulation and serve County residents.

## 6. Responsibilities

The Eligible Community Non-profit Organization shall:

- Contact Administration for a pre-consultation prior to applying;
- Make application under the FCSS Grant program; and
- Meet the terms and conditions of a funding agreement with the County.

Administration shall:

- Administer the Grant program; and
- Administer a funding agreement with successful applicants.

The Community Service Advisory Board shall:

- Review applications in accordance with this policy; and
- Make funding recommendations to Council.

**7. Rescinds**

7.1. This policy rescinds the Community Association Grant Policy.

**8. Cross Reference**

*Family and Community Support Services Act, RSA 2000, c. F-3*