

Request for Decision

Title	Contract Award: 2022 Pavement Preservation – Micro-Surfacing Program
Proposed Motion	That Council award the contract for the 2022 Pavement Preservation - Micro-Surfacing Program contract to West-Can Seal Coating Inc. at a contract price of \$1,478,377.12 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.
Administrative Recommendation	Administration recommends that Council award the contract for the 2022 Pavement Preservation - Micro-Surfacing Program to West-Can Seal Coating Inc. as the lowest compliant bidder.
Previous Council / Committee Direction	<u>December 14, 2021 Regular Council Meeting</u> Motion 549/21: That Council approve the 2022 Operating and Capital Budget as amended by motions passed on November 30, 2021.
Report	<p><u>Background Information</u></p> <p>The 2022 Pavement Preservation (Micro-Surfacing) Program contract consists of the following road segments (see Attachment 1):</p> <ol style="list-style-type: none"> 1. Heartland Drive (Range Road 224 to Highway 38) – 8.15 kilometres 2. Lily Lake Road (Township Road 580 to Township Road 583) – 4.8 kilometres 3. Opal Road (Highway 28 to Township Road 580) – 3.2 kilometres 4. Range Road 275 (Township Road 544 to Calahoo) – 1.63 kilometres 5. Range Road 223 (Boysdale Road to Sturgeon Road) – 0.8 kilometres 6. Noroncal (Crozier Avenue) – 0.67 kilometres 7. Aspen Ridge (Aspenridge Crescent) – 0.46 kilometres 8. Rosal Acres (Bell Bay, Bow Bay and Salmon Drive) – 1.8 kilometres <p><u>External Communication</u></p> <p>Tendering</p> <ul style="list-style-type: none"> • Tenders for the 2022 Pavement Preservation were posted on Alberta Purchasing Connection (APC) on February 9, 2022 and closed on March 1, 2022. • Two (2) bids were received, at \$1,478,377.12 and \$1,687,610.65 (excluding GST) respectively (see Attachment 2). • Administration reviewed the received tenders and recommends that Council award the contract for the 2022 Pavement Preservation

	<p>Program to West-Can Seal Coating Inc. as they were the lowest compliant bidder.</p> <p>Communications Following the contract award and prior to construction startup, notifications will be mailed to all affected residents.</p> <p><u>Relevant Policy/Legislation/Practices:</u> Procurement Policy</p> <ul style="list-style-type: none"> • Invitation to Tender is identified as the acceptable method of procurement for construction contracts and other high value procurements. • Sturgeon County's standard for communicating competitive procurement opportunities is through the Alberta Purchasing Connection. • Purchases exceeding \$500,000 are to be ratified at the following Council Meeting. • The Chief Administrative Officer shall be signing authority for all Construction or Capital contracts over \$500,000. 																
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u> Planned Growth – The awarding of this contract is consistent with: <i>Reliable and effective infrastructure.</i></p> <p>Operational Excellence – The awarding of this contract is consistent with: <i>Quality cost-effective service delivery; asset management and performance measurement.</i></p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • The awarding of this contract will reduce the maintenance requirements of this road segment thereby freeing up additional capacity to maintain Sturgeon County's service commitment to operational excellence. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • The estimated total cost to complete the 2022 Pavement Preservation (Micro Surfacing) is \$1,626,214.12. There is currently \$3,072,000.00 in available funds. <table> <tr> <td colspan="2">Estimated Costs</td></tr> <tr> <td>Construction</td><td>\$1,478,377.12</td></tr> <tr> <td>Contingency (10%)</td><td>\$147,837.00</td></tr> <tr> <td>Total Funding Requirement</td><td>\$1,626,214.12</td></tr> </table> <table> <tr> <td colspan="2">Budget</td></tr> <tr> <td>2022 Approved Budget</td><td>\$2,750,000.00</td></tr> <tr> <td>2021 Carry Forward Funds (Pavement Preservation)</td><td>\$322,000.00</td></tr> <tr> <td>Total Available Funds</td><td>\$3,072,000.00</td></tr> </table>	Estimated Costs		Construction	\$1,478,377.12	Contingency (10%)	\$147,837.00	Total Funding Requirement	\$1,626,214.12	Budget		2022 Approved Budget	\$2,750,000.00	2021 Carry Forward Funds (Pavement Preservation)	\$322,000.00	Total Available Funds	\$3,072,000.00
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Alternatives Considered	Sturgeon County could decide not to award the contract at this time.																

Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Planned Growth – Not awarding the contract would be inconsistent with this strategic objective. • Operational Excellence – Not awarding the contract would be inconsistent this strategic objective. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • By not awarding the contract, Sturgeon County would be required to continue intensive maintenance requiring further resources to maintain an acceptable level of service. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • Not awarding this contract would only temporarily defer the required capital renewal cost for this asset.
Follow up Action	<ol style="list-style-type: none"> 1. Execute the contract with West-Can Seal Coating Inc. (CAO Office, Q2 2022). 2. Send project notification letters to impacted residents (Transportation & Engineering Services, Q2 2022). 3. Place project information signs (Transportation & Engineering Services, Q2 2022).
Attachment(s)	<ol style="list-style-type: none"> 1. Attachment 1: Location Maps 2. Attachment 2: Tender Bid Results
Report Reviewed by:	<p>Gary Mayhew, Director, Transportation & Engineering Services</p> <p>Scott MacDougall, Acting County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>