

Request for Decision

Title	Revised 2023 Operating and Capital Budget Meeting Dates
Proposed Motion	That Council revise the 2023 Operating and Capital Budget Meeting dates from November 16-18, 2022, to October 27-28, 2022 and November 23-24, 2022.
Administrative Recommendation	Administration recommends that Council revise the 2023 Operating and Capital Budget Meeting dates to allow for process amendments and sufficient time between Council's proposed budget presentations and deliberations. Adjusting the dates considers the time needed between each stage in the budget process, allowing Administration to incorporate priorities proposed by Council for consideration.
Previous Council / Committee Direction	<u>October 26, 2021 Organizational Council Meeting</u> Motion 487/21: That Council approve the attached calendar for the 2022 Regular Council, Committee of the Whole, Municipal Planning Commission, Subdivision and Development Appeal Board, and 2023 Operating and Capital Budget meeting dates as presented
Report	<u>Background Information</u> <ul style="list-style-type: none"> In accordance with section 193 of the <i>Municipal Government Act</i> (MGA), Council may decide at a Council meeting at which all members are present, the dates, times, and locations of regularly scheduled Council meetings. At the October 26, 2021 Organizational Council Meeting, the 2023 Operating and Capital Budget Meeting was scheduled for November 16-18, 2022. For the 2023 Budget, Administration is planning strategic Council Budget sessions in April and September 2022 to drive out priorities. It is also proposed that Council Budget Requests be facilitated in the period between these sessions. On October 27 and 28, 2022, the Leadership Team will deliver proposed budget presentations pertaining to operating, capital, and enhancements for consideration. Between October 29, 2022 and November 22, 2022, Council will have time to consider the presentations and prepare for budget deliberations.

	<ul style="list-style-type: none"> On November 23 and 24, 2022, Council deliberations will take place and provide Administration direction for consolidation. Following Council deliberations, Financial Services will work to complete any adjustments made by Council through motion and bring the Consolidated 2023 Budget for Council approval on December 13, 2022. <p><u>External Communication</u></p> <ul style="list-style-type: none"> Once approved, the revised Council Meeting calendar will be circulated to Council and staff and posted on the County website. <p><u>Relevant Policy/Legislation/Practices:</u> <i>Municipal Government Act, section 193</i></p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u> Collaborative Governance and Operational Excellence – Revising the meeting schedule promotes effective planning and leadership.</p> <p><u>Organizational:</u> Revising the meeting dates will promote a more efficient timeline for Budget 2023 proceedings considering workload between checkpoints, and Council and public engagement.</p> <p><u>Financial:</u> None.</p>
Alternatives Considered	<ol style="list-style-type: none"> Council could decide not to approve the proposed revised 2023 Budget Meeting dates. Council could propose alternate 2023 Budget Meeting dates.
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> Not approving the proposed date revisions would be inconsistent with the County's goal of proactively addressing challenges and opportunities through optimizing processes. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> Alternative 1 – Maintaining the original dates would require Administration to adjust the 2023 Budget Plan to ensure milestones are still considered and that budget approval occurs by December 13, 2022. Alternative 2 – Amending the proposed dates would require Administration to adjust the 2023 Budget Plan to ensure milestones are still considered and that budget approval occurs by December 13, 2022. <p><u>Financial:</u> None.</p>
Follow up Action	<ol style="list-style-type: none"> Revise the 2022 Council and Standing Committees meeting calendar and notify Council, Administration, and the public of these dates (Legislative Services, March 2022).

Attachment(s)	None.
Report Reviewed by:	<p>Sabrina Duquette, Manager, Corporate Finance & Treasury</p> <p>Andrew Hayes, General Manager, Financial Services & Chief Financial Officer</p> <p>Scott MacDougall, Acting County Commissioner - CAO</p>

Strategic Alignment Checklist

Vision: *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

Guiding Principles: Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
Planned Growth			
<ul style="list-style-type: none"> Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Modern broadband and digital capabilities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Low cost, minimal red-tape regulations 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Thriving Communities			
<ul style="list-style-type: none"> Beautiful, surprising places with high standards; integrated natural spaces & trail systems; healthy and resilient 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Engaging cultural, historical, and civic amenities; strong community identity and pride 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<ul style="list-style-type: none"> Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Sustainable development; partnerships with industry and others to drive emission reductions 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborative Governance			
<ul style="list-style-type: none"> Predictable and stable external relationships; volunteer partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Meaningful connections with Indigenous communities 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Respectful and informed debate; clear and supportive governance processes 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<ul style="list-style-type: none"> Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Future focused thinking to proactively respond to emerging opportunities and challenges 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Alternative revenue generation and service delivery models integrated strategic and business planning 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>