

## Briefing Note

<b>Title</b>	<b>Bylaw 1470/20 – Committee of the Whole Bylaw Review</b>
<b>Issue</b>	Bylaw 1470/20, the Committee of the Whole Bylaw, requires that Administration bring the Bylaw forward to Council for review by March 1, 2022.
<b>Proposed Motion(s)</b>	That the Committee receive the Committee of the Whole Bylaw Review update as information.
<b>Previous Council / Committee Direction</b>	<u>March 10, 2020 Regular Council Meeting</u> Motion 113/20: That Council give third reading of Bylaw 1470/20.
<b>Report</b>	<u>Background Information</u> <ul style="list-style-type: none"><li>• At the May 14, 2019 Council Meeting, Council directed Administration to review the Council Committees structure and make recommendations on an expanded role for Committee of the Whole.</li><li>• At the November 12, 2019 Council Meeting, Administration recommended expansion of the scope and mandate of Committee of the Whole based on a jurisdictional scan of comparable municipalities.</li><li>• At the March 10, 2020 Council Meeting, Council passed Bylaw 1470/20 to establish Committee of the Whole as a Council Committee, with the mandate to:<ul style="list-style-type: none"><li>○ Provide strategic oversight of progress of Council's Strategic Plan and monitor Council-established priorities, ensuring that programs and services authorized by Council are consistent with Council's Strategic Plan and that strategic objectives are being met, and</li><li>○ Support Council's decision-making process by providing a venue for fulsome discussion and debate on key principles, ideas, or components of projects, policies, plans, or other things that will ultimately require Council direction or decision.</li></ul></li><li>• In order to fulfill its mandate, Council authorized Committee of the Whole to:<ul style="list-style-type: none"><li>○ Receive reports and updates from Administration related to the County's Strategic Plan, goals and objectives, and programs and services,</li></ul></li></ul>

- Make recommendations to Council regarding any reports, updates, or presentations received by the Committee,
- Monitor progress on Council priorities, strategic initiatives, master plans, major projects (capital or operating), and planning initiatives,
- Receive presentations from the public and delegations, and
- Receive annual reports from Council Committees on Committee activities as required by the Council Committees Bylaw.

#### Committee Review

- To ensure that Committee of the Whole continues to meet Council's needs and continues to add value, section 11.1 of the Bylaw requires Administration to bring the Bylaw forward to Council for review by March 1, 2022, two years after the Bylaw was passed.
- Administration identifies that Committee of the Whole continues to add value to the County's overall governance structure. The opportunity for members of Council to have a less formal venue to receive information and updates from Administration and external groups and to discuss salient topics without the expectation of decision enriches the County's governance structure. Matters that require decision that are not within the Committee's mandate are presented to Council.
- Administration does not recommend that Bylaw 1470/20 be amended, and that Council receive this update as information, thereby acknowledging that, in its current form, the Committee is meeting Council's needs and expectations.
- Should Council seek amendments to Bylaw 1470/20 to change the purpose, mandate, membership, or structure of the Committee, a motion to that effect would be required and Administration would draft corresponding amendments for Council's future consideration.

#### External Communication

- None.

#### Relevant Policy/Legislation/Practices:

- Bylaw 1470/20 – Committee of the Whole Bylaw

#### **Implication**

##### Strategic Alignment:

**Collaborative Governance:** Transparent and action-oriented decision making based on sound rationale; clear and supportive governance processes.

##### Organizational:

- None.

	<u>Financial:</u> <ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Follow Up Action</b>	1. Document that Bylaw 1470/20 has been reviewed in accordance with section 11.1 of the Bylaw (Legislative Services, February 2022).
<b>Attachment (s)</b>	1. Attachment 1: Bylaw 1470/20 – Committee of the Whole Bylaw
<b>Report Reviewed by:</b>	<p>Jesse Sopko, Director, Corporate Services</p> <p>Reegan McCullough, County Commissioner – CAO</p>

## Strategic Alignment Checklist

**Vision:** *Offering a rich tapestry of historical, cultural, and natural experiences, Sturgeon County is a municipality that honours its rural roots and cultivates desirable communities. Uniquely situated to provide world-class agricultural, energy, and business investment opportunities, the County prioritizes responsible stewardship and dreaming big.*

**Guiding Principles:** Collaboration | Accountability | Flexibility | Excellence | Safety | Future Readiness | Affordability | Innovation

Community Outcome	Not consistent	Consistent	N/A
<b>Planned Growth</b>			
<ul style="list-style-type: none"> <li>Internationally competitive to attract, grow and sustain diverse businesses; tenacious focus on new growth and innovation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Modern broadband and digital capabilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Low cost, minimal red-tape regulations</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Reliable and effective infrastructure planning; comprehensive land use and infrastructure planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Thriving Communities</b>			
<ul style="list-style-type: none"> <li>Beautiful, surprising places with high standards; integrated natural spaces &amp; trail systems; healthy and resilient</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Engaging cultural, historical, and civic amenities; strong community identity and pride</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Safe, welcoming, and diverse communities; small community feel and personal connection; commitment to high quality of life</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Environmental Stewardship</b>			
<ul style="list-style-type: none"> <li>Clean air, land, and water; Carbon neutral municipal practices; circular economy opportunities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Conservation of natural areas and agricultural lands; enhanced greening and biodiversity; safekeeping ecosystems</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Sustainable development; partnerships with industry and others to drive emission reductions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collaborative Governance</b>			
<ul style="list-style-type: none"> <li>Predictable and stable external relationships; volunteer partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Meaningful connections with Indigenous communities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ongoing community consultation and engagement; transparent and action-oriented decision making based on sound rationale</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Respectful and informed debate; clear and supportive governance processes</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Operational Excellence</b>			
<ul style="list-style-type: none"> <li>Engaged and effective people – Council, Admin and Volunteers; continuous learning and improvement mindset; nimble and bold, with strong leadership</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Quality cost-effective service delivery; robust procurement and operational practices and policies; asset management and performance measurement; careful debt and reserve stewardship; long-term financial planning and sustainability</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Future focused thinking to proactively respond to emerging opportunities and challenges</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Alternative revenue generation and service delivery models integrated strategic and business planning</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>