



**Sturgeon County**  
**Meeting Agenda - Final**  
**Council**

9613-100 Street  
Morinville, Alberta  
T8R 1L9

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Tuesday, March 23, 2021

9:00 AM

Through Electronic Communications

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**A. CALL TO ORDER AND RELATED BUSINESS**

A.1 CALL TO ORDER

A.2 ADOPTION OF AGENDA

A.3 ADOPTION OF MINUTES

**A.3.1**                      March 9, 2021 Regular Council Meeting Minutes

**Proposed Motion:**      That Council adopt the March 9, 2021 Regular Council Meeting Minutes as presented.

**Attachments:**            [Regular Council Meeting Minutes - March 9, 2021](#)

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

**D. NEW BUSINESS**

**D.1**                              Bylaw 1540/21 - Sturgeon County and Town of Bon Accord Intermunicipal Collaboration Framework - Three Readings

**Proposed Motion:**      1. That Council give first reading of Bylaw 1540/21.  
2. That Council give second reading of Bylaw 1540/21.  
3. That Council consider third reading of Bylaw 1540/21.  
4. That Council give third reading of Bylaw 1540/21.

**Attachments:**            [Request for Decision](#)  
[Bylaw 1540/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.2** Bylaw 1541/21 - Sturgeon County and Town of Gibbons Intermunicipal Collaboration Framework - Three Readings

- Proposed Motion:**
1. That Council give first reading of Bylaw 1541/21.
  2. That Council give second reading of Bylaw 1541/21.
  3. That Council consider third reading of Bylaw 1541/21.
  4. That Council give third reading of Bylaw 1541/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1541/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.3** Bylaw 1542/21 - Sturgeon County and Town of Legal Intermunicipal Collaboration Framework - Three Readings

- Proposed Motion:**
1. That Council give first reading of Bylaw 1542/21.
  2. That Council give second reading of Bylaw 1542/21.
  3. That Council consider third reading of Bylaw 1542/21.
  4. That Council give third reading of Bylaw 1542/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1542/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.4** Bylaw 1543/21 - Sturgeon County and Town of Redwater Intermunicipal Collaboration Framework - Three Readings

- Proposed Motion:**
1. That Council give first reading of Bylaw 1543/21.
  2. That Council give second reading of Bylaw 1543/21.
  3. That Council consider third reading of Bylaw 1543/21.
  3. That Council give third reading of Bylaw 1543/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1543/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.5** Bylaw 1544/21 - Sturgeon County and Town of Bon Accord Intermunicipal Development Plan - First Reading

- Proposed Motion:** That Council give first reading of Bylaw 1544/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1544/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.6** Bylaw 1545/21 - Sturgeon County and Town of Gibbons  
Intermunicipal Development Plan - First Reading

**Proposed Motion:** That Council give first reading of Bylaw 1545/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1545/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and  
Intergovernmental Services*

**D.7** Bylaw 1546/21 - Sturgeon County and Town of Legal  
Intermunicipal Development Plan - First Reading

**Proposed Motion:** That Council give first reading of Bylaw 1546/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1546/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and  
Intergovernmental Services*

**D.8** Bylaw 1547/21 - Sturgeon County and Town of Redwater  
Intermunicipal Development Plan - First Reading

**Proposed Motion:** That Council give first reading of Bylaw 1547/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1547/21](#)

*Jennifer Lavallee, Manager, Corporate Planning and  
Intergovernmental Services*

**D.9** Intermunicipal Recreation Agreements between Sturgeon County and the Towns of Bon Accord, Gibbons, Legal, Morinville, and Redwater

- Proposed Motion:**
1. That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Bon Accord and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.
  2. That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Gibbons and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.
  3. That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Legal and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.
  4. That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Morinville and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.
  5. That Council approve the attached Recreation Cost Sharing Agreement between Sturgeon County and the Town of Redwater and direct the Mayor and Chief Administrative Officer to execute the Agreement on behalf of Sturgeon County.

- Attachments:**
- [Request for Decision](#)
  - [Attachment 1 - Sturgeon - Bon Accord Recreation Agreement](#)
  - [Attachment 2 - Sturgeon - Gibbons Recreation Agreement](#)
  - [Attachment 3 - Sturgeon - Legal Recreation Agreement](#)
  - [Attachment 4 - Sturgeon - Morinville Recreation Agreement](#)
  - [Attachment 5 - Sturgeon - Redwater Recreation Agreement](#)

*Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services*

**D.10** Canadian Forces Base (CFB) Edmonton Recreation Grant

- Proposed Motion:** That Council direct Administration to release the \$300,000 grant to the Canadian Forces Base (CFB) Edmonton as approved in the 2021 Operating Budget.

- Attachments:** [Request for Decision](#)

*Scott MacDougall, Chief Operations Officer - COO*

**D.11** 2022 - 2026 Fire Service Agreement - Town of Bon Accord

- Proposed Motion:** That Council authorize the Mayor, Chief Administrative Officer, and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Bon Accord.

- Attachments:** [Request for Decision](#)
- [Attachment 1 - 2022 - 2026 Fire Service Agreement with Town of Bon Accord](#)
  - [Attachment 2 - 2022-2026 Fire Service Agreement Town of Bon Accord](#)

*Pat Mahoney, Fire Chief/Manager, Protective Services*

**D.12** 2022 - 2026 Enforcement Services Agreement - Town of Bon Accord

**Proposed Motion:** That Council authorize the Mayor and Chief Administrative Officer to execute the 2022 - 2026 Enforcement Services Agreement with the Town of Bon Accord.

**Attachments:** [Request for Decision](#)  
[Attachment 1 - 2022 - 2026 Enforcement Services Agreem](#)  
[Attachment 2 - 2022 – 2026 Enforcement Services Agreer](#)

*Pat Mahoney, Fire Chief/Manager, Protective Services*

**D.13** 2022 - 2026 Fire Service Agreement - Town of Redwater

**Proposed Motion:** That Council authorize the Mayor, Chief Administrative Officer, and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Redwater.

**Attachments:** [Request for Decision](#)  
[Attachment 1 - 2022 – 2026 Fire Service Agreement with T](#)  
[Attachment 2 - 2022 – 2026 Fire Service Agreement with T](#)

*Pat Mahoney, Fire Chief/Manager, Protective Services*

**D.14** 2022 - 2026 Fire Service Agreement - Town of Legal

**Proposed Motion:** That Council authorize the Mayor, Chief Administrative Officer and Fire Chief to execute the 2022 - 2026 Fire Service Agreement with the Town of Legal.

**Attachments:** [Request for Decision](#)  
[Attachment 1 - 2022 – 2026 Fire Service Agreement with T](#)  
[Attachment 2 - 2022 – 2026 Fire Service Agreement with T](#)

*Pat Mahoney, Fire Chief/Manager, Protective Services*

**D.15** 11:00 a.m. Bylaw 1533/21 - Resource Extraction Regulatory Review - Amendment to Land Use Bylaw 1385/17 - First Reading

**Proposed Motion:** That Council give first reading of Bylaw 1533/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1533/21](#)

*Bonnie McInnis, Manager, Planning and Development Services*

**D.16** 2021 Pavement Preservation - Micro-Surfacing Program  
Contract Award

**Proposed Motion:** That Council award the 2021 Pavement Preservation - Micro-Surfacing Program contract to West-Can Seal Coating Inc. at a contract price of \$628,379.50 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

**Attachments:** [Request for Decision](#)  
[Attachment 1 - Tender Bid Results](#)  
[Attachment 2 - Map Pavement Preservation Micro-Surfacing](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.17** Bylaw 1535/21 - Property Tax Penalty Bylaw (Repeal of Bylaw 433/82 and Repeal and Replacement of Bylaw 1422/18) -  
Three Readings

**Proposed Motion:**

1. That Council give first reading of Bylaw 1535/21.
2. That Council give second reading of Bylaw 1535/21.
3. That Council consider third reading of Bylaw 1535/21.
4. That Council give third reading of Bylaw 1535/21.
5. That Council rescind County policies ADM-TAX-2, ADM-TAX-3, and ADM-TAX-4.

**Attachments:** [Request for Decision](#)  
[Attachment 1 - Bylaw 1422/18 - Penalties on Unpaid Municipal](#)  
[Attachment 2 - Bylaw 1535/21 Property Tax Penalty Bylaw](#)  
[Attachment 3 - Bylaw 1535/21 - Property Tax Penalty Bylaw](#)  
[Attachment 4 - Bylaw 433/82 - General Penalty Bylaw](#)  
[Attachment 5 - Tax Penalties Policy \(ADM-TAX-2\)](#)  
[Attachment 6 - Property Tax Recovery Policy \(ADM-TAX-3\)](#)  
[Attachment 7 - Sale of Properties \(ADM-TAX-4\)](#)

*Sabrina Duquette, Manager, Financial Services*

**D.18** Bylaw 1536/21 - Tax Installment Payment Plan (Repeal and Replacement of Bylaw 820/96) - Three Readings

**Proposed Motion:**

1. That Council give first reading of Bylaw 1536/21.
2. That Council give second reading of Bylaw 1536/21.
3. That Council consider third reading of Bylaw 1536/21.
4. That Council give third reading of Bylaw 1536/21.

**Attachments:**

[Request for Decision](#)

[Attachment 1 - Bylaw 1536/21 - Tax Installment Payment F](#)

[Attachment 2 - Bylaw 1536/21 - Tax Installment Payment F](#)

[Attachment 3 - Bylaw 820/96 Tax Installment Plan - Curren](#)

[Attachment 4 - Bylaw 1422/18 Penalties on Unpaid Municipi](#)

*Sabrina Duquette, Manager, Financial Services*

**D.19** CLOSED SESSION - River Valley Alliance Community Engagement Committee - Appointment of Public Members  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act\*\*\*

**Attachments:**

[Closed Session Insert](#)

*Jesse Sopko, Director, Corporate Services*

**D.20** CLOSED SESSION - Chief Administrative Officer 2020 Performance Evaluation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act\*\*\*

**Attachments:**

[Closed Session Insert](#)

*Jesse Sopko, Director, Corporate Services*

**G. URGENT MATTERS**

**H. NOTICES OF MOTION**

**I. ADJOURNMENT**